

Township of McMurrich/Monteith  
Regular Council Meeting - Agenda  
Tuesday, March 5, 2024 – 7:00pm

---

*Meeting to be held inside Municipal Office Building*

1. Call to Order:
2. Declaration of pecuniary interest:
3. Unfinished Business Carried Forward:
  - 3.1 Ontario Trillium Foundation Funding Application – Playground, Trail and Rink surface Improvement proposal
  - 3.2 Municipal Office Expansion - plan
  - 3.3 Fire Chief vacant position – shared service option, repeal appointment bylaws
  - 3.4 Council Remuneration – draft revisions
  - 3.5 Chief Building Official – shared service option
  - 3.6 Community Centre Sign - quotes
4. Delegations:
  - 4.1
5. Presentations:
  - 5.1
6. Staff Reports:
  - 6.1. Public Works: written report, Bids for 2009 Ford Pickup, RfP – 2024-01 Packer for Grader
  - 6.2 Fire Dept: written report
  - 6.3 Admin: written report
7. Adoption of Council & Committee minutes & receiving local board minutes
  - 7.1 Council Meeting Minutes – January 24, 26, February 2, 5, 6 and 20, 2024
8. By-laws:
  - 8.1 -2024 - Confirmation of Council Meetings – January 24, 26, February 2, 5, 6 and 20, 2024
  - 8.2 -2024 – Council Remuneration
9. Notice of Motions:

None
10. Correspondence:
  - 10.1 DPS Social Services Board – CAO Report – February, 2024
  - 10.2 AH Health Centre – Minutes – February 2, 2024
  - 10.3 Town of Parry Sound – 2024 EMS Budget
  - 10.4 Belvedere Heights – Minutes – Nov 22, Dec 13 + 20, 2023

- 10.5 Fonom Conference – May 6-8, 2024 in Sudbury
- 10.6 Emergency Management Ontario – Community Emergency Preparedness Grant – not approved
- 10.7 Town of Parry Sound - EMS Committee Meeting – February 22, 2024
- 10.8 M+T Roche – letter of concern – road oil, hard surface on Stisted Road North
- 10.9 Municipality of St. Charles – resolution re: Municipal Equipment Operator Course

11. Council Reports:

12. Closed Session: Section 239 (2) (d) Labour relations or employee negotiations (HR matters)

13. Council Concerns:

14. Dates to Remember:

Strategic Planning Committee Meeting – Monday, March 18th – 7pm

Regular Council Meeting – Tuesday, March 19th – 7pm

Recreation Committee Meeting – Thursday, March 21st – 7pm

Good Friday, March 29th + Easter Monday, April 1st – Municipal Office + Landfill Closed

15. Adjournment:



## TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound  
P.O. Box 70 31 William Street  
Sprucedale, Ont. P0A 1Y0  
Phone 705-685-7901 Fax 705-685-7393  
[www.mcmurrichmonteith.com](http://www.mcmurrichmonteith.com)

---

### STAFF REPORT

MAR 5  
2024  
3.3

**Date:** March 5th, 2024

**To:** Members of Council

**Staff contact:** Cheryl Marshall

---

This report is to make Council aware of options available for consideration in filling the position of Fire Chief.

#### Option #1

Council can direct Staff to initiate a job competition (internal + external) to fill the vacancy. Consideration to be given as to whether the position is full time (40 hours/week) or part-time (hours to be determined).

#### Option#2

On Monday, February 26<sup>th</sup>, 2024, Mayor Robinson, Council Member O'Halloran and myself met with two representatives of Ryerson Council and CAO/Treasurer Brayden Robinson to discuss options relating to a shared service agreement in order to fill the vacant Fire Chief position.

There is an opportunity to share services with Ryerson, who administers the Burk's Falls, Armour, Ryerson Fire Department, for Fire Chief duties. The Fire Chief would be an employee of Ryerson Twp and would be employed full-time.

This agreement would be similar to the current shared services agreement for Bylaw Officer services.

The proposal at this time is for MM to be responsible for 40% of the costs which could be around \$50,000 per year.



TOWNSHIP OF MCMURRICH/MONTEITH

**REPORT TO COUNCIL**

mar 5  
2024  
3.5

Report: Council

Originator: Allyson Pedwell, Deputy Clerk/Treasurer

Subject: CBO – potential shared services agreement

---

**RECOMMENDATION:**

Discuss potential shared service agreement with Armour. Discussion to be brought back to Council at the May 7<sup>th</sup> meeting.

**BACKGROUND:**

Staff met with Armour's new CBO to discuss the potential of a shared service agreement. Larry (CBO) was interested but would like some time to get settled into Armour first. Potential start could be this summer and is willing to work with our Township at whatever capacity we need him. As of January 1<sup>st</sup>, 2024, a shared service agreement would cost \$75.31 per hour which includes 40% for benefits and vacation, however mileage is additional.





## TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound  
P.O. Box 70 31 William Street  
Sprucedale, Ont. P0A 1Y0  
Phone 705-685-7901 Fax 705-685-7393  
[www.mcmurrichmonteith.com](http://www.mcmurrichmonteith.com)

---

### STAFF REPORT

mar 5  
2024  
6:1

**Date:** March 5th, 2024

**To:** Members of Council

**Staff contact:** Trevor James, Public Works Working Superintendent

---

Good evening, Mayor and Councillors.

In this report, I am pleased to inform you that all of our Public Works Department staff members, Jamie, Steve, Ray, Brian, Spencer, Malcolm, who has joined our team recently and is doing a great job so far and myself have taken and been certified in our chainsaw course.

We also have put half loads on due to the unexpected weather changes it is made the roads pretty messy. We have been pushing back all the banks to try and prevent water issues as best as we can.

Our new utility trailer/hot Asphalt is almost complete.

Also had a meeting with Ryerson Township about the giant culvert on Bartlett Lake Road that we have to change next year. We had discussed this earlier on and we will have to have another discussion shortly about it to do the preliminary engineering process and paperwork possibly this year first which could be about \$20-\$25,000 for those services, this would split between us. But we can discuss that at the next meeting or whenever Council would like to get together.

Other than that, we're just still doing our day-to-day winter maintenance and hopefully soon will be switching over to our spring maintenance.

Hope everybody's doing well.

Thanks,  
Trevor



McMurrich-Monteith Fire Department  
31 William St. Sprucedale Ont.

mae 5  
2024  
b.2

## Fire Chief's Report February 2024

February 2024 has seen a total of:

8 Emergency Services Calls   6: Medical/First Response   2: Fire/Rescue

### Fire Rating

Moderate

### General Information

Since beginning on Feb. 2, 2024 as Acting Chiefs, we have been working together to divide up the tasks and get a handle on where things are at. We now have access to the two email accounts (mmfdchief@mcmurrichmonteith.com and [mmfdchief@gmail.com](mailto:mmfdchief@gmail.com)) and the computer.

We are also getting up to speed with the new pumper that's currently being built. We have been going over the specs and all the details to make sure that everything is correct since there are a number of discrepancies. We'll give an updated report when we have all the information.

The area chiefs have been very supportive and have assured us they are ready to help any way they can. Gary, the regional trainer, has been an excellent help too. We feel very fortunate to be part of such a supportive regional fire department!

We hosted a Pancake Breakfast with the Rec committee at the Winter Carnival and we had a good turnout (approximately 100 breakfasts sold) despite the weather.

On Saturday, Feb. 24, 2024 two firefighters took further NFPA certification exams for their various levels.

We are planning to attend the upcoming Northeastern Fire Education Conference and Trade Show in Huntsville March 22-24, 2024. We've invited Nick to take John's place, so it will be a good learning opportunity for all of us.

### Personnel

- We've had one person express interest in being a new recruit.
- We've had two resignations.



McMurrich-Monteith Fire Department  
31 William St. Sprucedale Ont.

### **Training**

- This month's Medical Practice was conducted by our in-house instructor on the topic of bandaging and slings.
- This month's fire practice was on search and rescue techniques.
- The Regional Training Officer brought the new recruits from all the stations here (they are currently in a training program together) to train on ropes and knots with us.
- We did Search and Rescue Training in Perry

### **Equipment**

- We need a few minor equipment purchases – fire gloves and axes. We will follow up with the Clerk/Treasurer on how to proceed since we aren't sure on the proper procedure.

### **Regional Update**

- Derek attended the Chiefs' meeting on Feb. 14, 2023 on our township's behalf. The group was welcoming and supportive.
- Some upcoming dates: Live fire training will be on May 11-15 in Magnetawan. July 13 is the annual Fire Fighter Challenge in Burk's Falls.
- We were informed by the other chiefs that the Community Risk Assessment is due July 1, 2024. Most of them have been working on theirs for a while and they said they would help us.

**Report submitted by Acting Fire Chiefs:** April Stockfish and Derek Martin



**Building Department:**

Clarification regarding Electrical Standards Authority and Occupancy: the building department is not required to receive anything from the Electrical Standards Authority.

**Septic Review included in Building permit process:**

**Ontario Building Code section 11.4.2.5. Sewage Systems**

(1) The *performance level* of an existing *building* is reduced where the existing *building* is extended or subject to material alteration or repair and a *sewage system* serving the existing *building* is adversely affected by the extension, alteration or repair of the existing *building*.

(2) Except as provided in Sentence (3), the *performance level* of an existing *building* is reduced where proposed *construction* will increase the *occupant load* of an existing *building*, and the new *occupant load* will result in the total daily design *sanitary sewage* flow of the *building*, calculated in accordance with Article 8.2.1.3., exceeding the capacity of any component of a *sewage system* serving the *building*.

(3) The *performance level* of an existing *dwelling unit* is reduced where *proposed construction* that,

- (a) increases the number of bedrooms in the *dwelling unit*,
- (b) exceeds 15% of the finished area of the *dwelling unit*, or
- (c) adds new *plumbing fixtures* to the *dwelling unit*,

will result in the total daily design *sanitary sewage* flow of the *dwelling unit*, calculated in accordance with Article 8.2.1.3., exceeding the capacity of any component of a *sewage system* serving the *dwelling unit*.

(4) The *performance level* of an existing *building* is reduced where proposed *construction* will result in the change of a *major occupancy* of all or part of the existing *building* to another *major occupancy* and,

- (a) the total daily design *sanitary sewage* flow of the proposed *major occupancy*, calculated in accordance with Article 8.2.1.3., exceeds the capacity of any component of a *sewage system* serving the *building*, or
- (b) the type or amount of *sanitary sewage* which will, under the proposed *major occupancy*, be discharged to a *sewage system* serving the *building*, is prohibited by Article 8.1.3.1.

**Foot Clinic:**

Last month, Sarah Harnock, who operates a Foot clinic in various communities inquired whether there was a need to facilitate a clinic at the Sprucedale Community Centre. We have heard from some community members that would be interested in this clinic. A request is being made to Council to have the rental fees waived for one day per month. It would be the last Wednesday of the month and the Centre is already being used that day for the Stay on Your Feet class operated through East Parry Sound Community Support Services.

**Half Load Exemption Request:**

The office has received a request for an exemption to the half load restrictions as Hydro One has confirmed a connection date of March 18, 2024 which will require a vehicle over the 5 tonne per axle limit.



**Recreation Committee:**

Two resolutions to present to Council from the Recreation Committee meeting held February 13<sup>th</sup>, 2024.

**2024-12 Britten/Roeder-Martin**

**Be It Resolved** the Committee recommends the budget attached, as amended, to Council. **Carried**

<b>2024 Recreation Committee Event</b>	<b>Budget</b>	<b>Estimated Revenue</b>
Recreation - Spring Fling Dance	2,500	Rec Fundraising - General Fundraising – 2,700
Recreation - Community Clean-up	100	Rec Fundraising - Bottle Return – 4,000
Recreation - Family Festival	7,500	Rec Fundraising - Baseball Fund – 3,500
Recreation - Halloween	50	
Recreation - Christmas Social	2,500	
Recreation - Oktoberfest	4,000	
Recreation - Advertising	550	
Recreation – Baseball, Soccer & Hockey	3,500	
Recreation - Carnival Expense	1,500	
Recreation - Misc Expense	1,000	
Recreation - Education/Training	500	
Recreation - Signage	300	
Recreation - Bike ride event	150	
Recreation - Fundraising exp	1,500	
<b>Total</b>	<b>25,650</b>	<b>10,200</b>

**2024-13 Britten/DeCoste**

**Be It Resolved** the Committee recommends the revenue generated from events to be put towards purchasing a new playground. **Carried**

Note: clarification is required as to whether the proposed revenue to be transferred to playground project is minus the costs of the event or gross revenue.

<b>2024 Recreation Committee Events Listing</b>	<b>Date of Event</b>
Sprucedale Winter Carnival	Sunday, February 18th
Spring Fling Dance**	Saturday, April 27th
Children's Soccer and Baseball	June, July and August
Summer Festival + Lawn Tractor Races**	Saturday, July 27th
Oktoberfest**	Saturday, October 19th
Christmas Social**	Sunday, December 8th
Community Clean up	Two dates as per agreement
Community Bike Ride	To be determined
<b>** denotes LLBO events</b>	

**Unfinished Items:**

<p><b><u>Bear Lake Community Safety Zone:</u></b> The application to the Ministry of Community Safety and Correctional Services for a community safety zone through Bear Lake on Highway 518 West is continuing to be worked on. Letters of support are slowly being submitted. Once the application is complete it will be submitted to Almaguin Highlands OPP for review to be forwarded on.</p>	<p><b><u>Surplus Lands: Concession 8, Pt Lot 18, McMurrich</u></b> It is anticipated that the listing soon. As you are aware survey work is required in order to transfer the property. Quotes will be reviewed at the meeting.</p> <p><b><u>Surplus Lands: Concession 5, Pt Lot 4, Monteith</u></b> Ongoing research is being conducted.</p>
<p><b><u>Grants Applications Submitted:</u></b></p> <ul style="list-style-type: none"> <li>Community Emergency Management Fund (Emergency Operations Centre, Generator) – NOT APPROVED</li> <li>Hydro One – Energizing Life (Playground Improvements</li> <li>Summer Employment Opportunities (Students)</li> </ul>	<p><b><u>Ombudsman Complaint</u></b> – Closed sessions held September 5<sup>th</sup> and 14, 2023 – awaiting report</p>
<p><b><u>Council Remuneration Review:</u></b> A draft bylaw is prepared for Council consideration.</p>	<p><b><u>Quotes:</u></b> updated quotes are required for danger trees at Cemetery <b><u>Cemetery Bylaw</u></b> revisions required to be sent to Bereavement Authority of Ontario</p>
<p><b><u>HR Manual:</u></b> Staff are drafting a new HR Manual expected to be emailed to Council by the end of next week to review and will be brought to the April 2<sup>nd</sup> meeting to be passed.</p>	<p><b><u>Request for Proposal</u></b> - Landfill Consultant: a draft is being prepared to be issued. Submission deadline is expected to be March 5<sup>th</sup> to be considered at the Council meeting.</p>
<p><b><u>VFF Honorarium review:</u></b> Staff are still gathering information and will bring this item back to April 2<sup>nd</sup> meeting.</p>	<p><b><u>Retention Bylaw:</u></b> Staff will be drafting a new retention bylaw to be brought to the April 2<sup>nd</sup> meeting.</p>
<p><b><u>Municipal Office Expansion Project:</u></b> Lakeside Architecture was notified after the last council meeting and he is working on differing cost scenarios.</p>	

mar 5  
2024  
7.1

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
SPECIAL COUNCIL MEETING – WEDNESDAY, JANUARY 24, 2024**

The Council of the Township of McMurrich/Monteith met Wednesday, January 24, 2024 inside the Municipal Office/Fire Hall.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Daniel O'Halloran, Vicky Roeder-Martin

Absent: Wesley Dyson

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: none

**1. Call to Order:**

Meeting was called to order at 2:00pm by Mayor Glynn Robinson.

**2. Declaration of pecuniary interest:** none

**3. Closed Session:** Items under Section 239 (2) (b) Personal matters about an identifiable including Municipal or local board employees (HR Matters) **Carried**

**4. Dates to Remember:**

Special Council Meeting – Friday, January 26th – 2pm  
Regular Council Meeting – Tuesday, February 6th – 7pm  
Ad-Hoc Landfill Committee – Thursday, February 15th – 7pm  
Sprucedale Winter Carnival – Sunday, February 18th  
Regular Council Meeting – Tuesday, February 20th – 7pm  
Strategic Plan Committee – Monday, February 26th – 7pm

**5. Adjournment:** council adjourned the meeting at 4:12pm unit Monday, February 5, 2024. See resolution below. **Carried**

**Resolutions:**

**2024-24 O'Halloran/Dyson**

**Be It Resolved** that Council enter into a closed session at 2:01pm to discuss items under Section 239 (2)(b) Personal matters about an identifiable including Municipal or local board employees. **Carried**

**2024-25 Currie/O'Halloran**

**Be It Resolved** that Council comes out of a closed session at 3:08pm **Carried**



**2024-26**      **Currie/O'Halloran**

**Be It Resolved** that Council accepts the directions given to staff from the closed session held January 24, 2024. **Carried**

**2024-27**      **Roeder-Martin/O'Halloran**

**Be It Resolved** that Council adjourns this meeting at 3:11pm until Friday, January 26, 2024. **Carried**

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall



**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
SPECIAL COUNCIL MEETING – FRIDAY, JANUARY 26, 2024**

The Council of the Township of McMurrich/Monteith met Friday, January 26, 2024 inside the Municipal Office/Fire Hall.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Wesley Dyson, Daniel O'Halloran

Absent: Vicky Roeder-Martin

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: Patrick O'Halloran, Tammy Rittwage, James Pitrapove

**1. Call to Order:**

Meeting was called to order at 2:00pm by Mayor Glynn Robinson.

**2. Declaration of pecuniary interest:** none

**3. Presentation:** Lakeside Architecture Inc – Discussion regarding an addition to the Municipal Office or a new building. See resolution below **Carried**

**4. Unfinished Business Carried Forward:** 2024 Budget discussions  
Council discussed where to use the surplus (reserve, offset tax).

**5. Dates to Remember:**

Regular Council Meeting - Tuesday, February 6th - 7pm  
Recreation Committee Meeting - Tuesday, February 13th - 7pm  
Ad-Hoc Landfill Committee - Thursday, February 15th - 7pm  
Sprucedale Winter Carnival - Sunday, February 18th  
Regular Council Meeting - Tuesday, February 20th - 7pm  
Strategic Plan Committee- Monday, February 26th - 7pm

**6. Adjournment:** council adjourned the meeting at 4:12pm until Monday, February 5, 2024. See resolution below. **Carried**

**Resolutions:**

**2024-28            O'Halloran/Dyson**

**Be It Resolved** that Council directs that Lakeside Architecture prepare a costing report for an expansion to the Municipal Office and alternatively a stand alone office building. **Carried**

**2024-29 Currie/O'Halloran**

**Be It Resolved** that Council adjourns this meeting at 4:12pm until Monday, February 5, 2024. **Carried**

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
SPECIAL COUNCIL MEETING – FRIDAY, FEBRUARY 2, 2024**

The Council of the Township of McMurrich/Monteith met Friday, February 2, 2024 inside the Community Centre.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Daniel O'Halloran, Vicky Roeder-Martin

Absent: Wesley Dyson

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: none

**1. Call to Order:**

Meeting was called to order at 3:05pm by Mayor Glynn Robinson.

**2. Declaration of pecuniary interest:** none

**3. Closed Session:** Items under Section 239 (2) (b) Personal matters about an identifiable including Municipal or local board employees (HR Matters) **Carried**

**4. Dates to Remember:**

Regular Council Meeting – Tuesday, February 6th – 7pm

Recreation Committee Meeting – Tuesday, February 13th – 7pm

Ad-Hoc Landfill Committee – Thursday, February 15th – 7pm

Sprucedale Winter Carnival – Sunday, February 18th

Municipal Office and Landfill Site CLOSED – Monday, February 19th

Regular Council Meeting – Tuesday, February 20th – 7pm

Strategic Plan Committee – Monday, February 26th – 7pm

**5. Adjournment:** council adjourned the meeting at 4:24pm until Monday, February 5, 2024. See resolution below. **Carried**

**Resolutions:**

**2024-30 O'Halloran/Currie**

**Be It Resolved** that Council enter into a closed session at 3:06pm to discuss items under Section 239 (2)(b) Personal matters about an identifiable including Municipal or local board employees (HR matters). **Carried**

**2024-31 Currie/O'Halloran**

**Be It Resolved** that Council comes out of a closed session at 4:22pm **Carried**

**2024-32 Currie/O'Halloran**

**Be It Resolved** that Council accepts the directions given to staff from the closed session held February 2, 2024. **Carried**

**2024-33 Roeder-Martin/Currie**

**Be It Resolved** that Council adjourns this meeting at 3:11 pm until Monday, February 5, 2024. **Carried**

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall



**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
SPECIAL COUNCIL MEETING – MONDAY, FEBRUARY 5, 2024**

The Council of the Township of McMurrich/Monteith met Monday, February 5, 2024 inside the Municipal Office/Fire Hall.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Wesley Dyson, Daniel O'Halloran and Vicky Roeder-Martin.

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer; Mardi Boshold, Administrative Assistant; Trevor James, Public Works Superintendent

Audience: none

**1. Call to Order:**

Meeting was called to order at 10:00 am by Mayor Glynn Robinson.

**2. Declaration of pecuniary interest:** none

**3. New Business:**

**3.1** Effective Municipal Council - Fred Dean. The meeting started with introductions of Council, staff and Fred. Training included but not limited to: Municipal Powers, How are Council powers exercised, Accountable & Transparent Government, The Municipal Act does not give Council Management Responsibility, Roles of Council and Staff, Citizen Enquiries, Open and Closed Meetings, Procedure Bylaw, Committees, Integrity Commissioner, Code of Conduct, and Confidentiality

**4. Dates to Remember:**

Special Council Meeting – Friday, January 26<sup>th</sup> – 2pm  
Regular Council Meeting – Tuesday, February 6<sup>th</sup> – 7pm  
Recreation Committee Meeting – Tuesday, February 13<sup>th</sup> – 7pm  
Ad-Hoc Landfill Committee – Thursday, February 15<sup>th</sup> – 7pm  
Sprucedale Winter Carnival – Sunday, February 18<sup>th</sup>  
Regular Council Meeting – Tuesday, February 20<sup>th</sup> – 7pm  
Strategic Plan Committee – Monday, February 26<sup>th</sup> – 7pm

**5. Adjournment:** council adjourned the meeting at 2:15pm unit Monday, February 6, 2024. See resolution below. **Carried**

**Resolutions:**

**2024-34      Roeder-Martin/Currie**

**Be It Resolved** that Council adjourns this meeting at 2:15pm until Tuesday, February 6, 2024. **Carried**

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
REGULAR COUNCIL MEETING – TUESDAY, FEBRUARY 6, 2024**

The Council of the Township of McMurrich/Monteith met Tuesday, February 6, 2024 inside the Municipal Office/Fire Hall.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Wesley Dyson, Daniel O'Halloran and Vicky Roeder-Martin.

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: Mark Atkinson, Claire Burns, Jim Kiers

**1. Call to Order:**

Meeting was called to order at 7:00pm by Mayor Glynn Robinson.

Amend the agenda to include items: Closed Session: Disposal of land by the municipality; Closed Session: Volunteer application; and a playground improvement project. See resolution below. **Carried**

**2. Declaration of pecuniary interest:** Glynn Robinson declared a pecuniary interest in item 6.3, as his property is surrounded by the property being discussed.

**3. Unfinished Business Carried Forward:** none

**4. Delegations:**

**4.1** J Kiers – closed session under section 239 2(b) Personal Matters about an identifiable individual, including municipal or local board employees (HR matter). See resolution below. **Carried**

**5. Presentations:**

**5.1** Jason Newman and Bryan Austin, Municipal Bylaw Enforcement Officers: Proposal and discussion regarding Municipal Administration Penalties. See resolution below. **Carried**

**6. Staff Reports:**

**6.1.** Public Works: written report. Council discussed report. See resolutions below. **Carried**

**6.2** Fire Dept: written report. Council discussed report. See resolution below. **Carried**

**6.3** Admin: written report. Council discussed report See resolution below.

**Carried**

**6.4** Building Dept: Annual written report. Council discussed report.

**7. Adoption of Council & Committee minutes & receiving local board minutes**

4.1 Council Meeting Minutes – January 16, 2024. See resolution below.

**Carried**

**8. Bylaws**

8. -2024 Confirmation of Council Meetings – January 16, 2024. See resolution below. **Carried**

8.2 -2024 Draft Building Bylaw. See resolution below. **Carried**

**9. Notice of Motions:**

None

**10. Correspondence:**

**10.1** DPS Social Services Board – CAO Report – January, 2024

**10.2** City of Sudbury – Resolution re: amendment to Occupational Health and Safety Act

**10.3** Township of Conmee – Resolution re: election candidate qualifications

**10.4** Muskoka Watershed Council – invitation to conference

**10.5** County of Prince Edward – Resolution re: expand lifespan of fire apparatus

**10.6** NBPSD Health Unit – Minutes of Meetings – November 22 + 29, 2023

**10.7** Municipality of Wawa – support Bill C-310 – tax credits for volunteer firefighters

**10.8** DPS Social Services – 2023 Honourarium Report – Area 4 Representatives

**10.9** EPS Community Support Services – promote Monthly Seniors Foot Care Clinic

**11. Council Reports:**

**12. Closed Session: Section 239 (2) –**

(b) Personal matters about an identifiable individual, including municipal or local board employees(Committee of Council volunteer application);

(d) Labour relations or employee negotiations and (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (HR



Matters); Member Dyson declared a conflict of interest with item (d) and removed himself from this discussion.

(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Con 8, Pt Lot 18)) Mayor Robinson declared a pecuniary interest at the beginning of the Council meeting and removed himself from this discussion.

### **13. Council Concerns:**

### **14. Dates to Remember:**

Recreation Committee Meeting – Tuesday, February 13<sup>th</sup> – 7pm  
Ad-Hoc Landfill Committee – Thursday, February 15<sup>th</sup> – 7pm  
Sprucedale Winter Carnival – Sunday, February 18<sup>th</sup>  
Municipal Office and Landfill Site CLOSED – Monday, February 19<sup>th</sup>  
Regular Council Meeting – Tuesday, February 20<sup>th</sup> – 7pm  
Strategic Plan Committee – Monday, February 26<sup>th</sup> – 7pm  
Budget Meeting – Friday, March 1, 2024 – 1pm

### **15. Adjournment:**

Council adjourned the meeting at 9:53pm until Tuesday, February 20, 2024. Resolution shown below. **Carried**

### **RESOLUTIONS:**

**2024-35 Currie/Roeder-Martin**

**Be It Resolved** that Council amends the agenda to include:

- A Closed session re: disposal of land by the municipality (Con 8, Pt Lot 18);
- A Closed session re: volunteer application to join the Strategic Planning Committee
- And a playground improvement project 6.5 **Carried**

**2024-36 Currie/Roeder-Martin**

**Be It Resolved** that Council enters into a closed session at 7:05pm to discuss items under Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees(HR matter) **Carried**

**2024-37 Currie/Roeder-Martin**

**Be It Resolved** that Council comes out of a closed session at 7:08pm. **Carried**

**2024-38 O'Halloran/Dyson**

**Be It Resolved** that Council receives the two Staff reports from Jason Newman, Municipal Bylaw Enforcement Officer relating to Year End 2023 and Administrative Monetary Penalty Program. **Carried**

**2024-39 O'Halloran/Dyson**

**Be It Resolved** that Council receives the Staff Report from Trevor James, Public Works Superintendent dated February 6, 2024. **Carried**

**2024-40 Dyson/O'Halloran**

**Be It Resolved** that Council declares the Public Works Department's 2009 Ford Pickup as surplus in order to advertise for the disposition of the unit on an "as is where is" basis. **Carried**

**2024-41 Dyson/O'Halloran**

**Be It Resolved** that Council accepts the 2023 Council Remuneration Report as attached. **Carried**

**2024-42 O'Halloran/Dyson**

**Be It Resolved** that Council accepts the quote from Munisoft for the replacement of three computers and one server for the Administration office in the amount of \$14,896 plus applicable taxes. **Carried**

**2024-43 O'Halloran/Dyson**

**Be It Resolved** that Council receives the Administration Report dated February 6, 2024. **Carried**

**2024-44 Dyson/O'Halloran**

**Be It Resolved** that Council approves the budget of \$1,500 for the 2024 Sprucedale Winter Carnival. **Carried**

**2024-45 Dyson/O'Halloran**

**Be It Resolved** that Council approves the proposal from the Recreation Committee to hold a hockey clinic on a weekend in February and March. **Carried**

**2024-46 Currie/Roeder-Martin**

**Be It Resolved** that Council receives the 2023 Building Department Annual Report as attached.

**2024-47 Roeder-Martin/Currie**

**Be It Resolved** that Council accepts the minutes of the Council meetings held January 16, 2024. **Carried**

**2024-48 O'Halloran/Dyson**

**Be It Resolved** that Council directs staff to approach Armour about different options of CBO/Inspector shared service agreement by March 5, 2024. **Carried**

**2024-49 Roeder-Martin/Currie**

**Be It Resolved** that Council accepts first, second and third readings and hereby passes Bylaw 05-2024 which confirms the proceedings of the Council meetings held January 16, 2024. **Carried**

**2024-50 Roeder-Martin/Currie**

**Be It Resolved** that Council accepts first, second and third readings and hereby passes Bylaw 06-2024 which provides for the administration and enforcement of the Building Code Act, 1992, as amended. **Carried**

**2024-51 Roeder-Martin/Currie**

**Be It Resolved** that Council supports resolution CC2023-303 from City of Greater Sudbury relating to a request to the Province for an amendment to the Occupational Health and Safety Act to clarify the definition of "Employer". **Carried**

**2024-52 Currie/Roeder-Martin**

**Be It Resolved** that Council receives the invitation to Muskoka Watershed Council conference being held February 9<sup>th</sup>, 2024 at the Bracebridge Sportsplex and agrees to register Council Member \_\_\_\_\_ to attend on behalf of the Township (registration fee of \$75). **Defeated**

**2024-53 Roeder-Martin/Currie**

**Be It Resolved** that Council supports resolution 2024-46 from the County of Prince Edward relating to a request to the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements. **Carried**

**2024-54 Currie/Roeder-Martin**

**Be It Resolved** that Council supports Resolution RC23265 from Municipality of Wawa calling on the Government of Canada to support Bill C-310 and enact amendments to subsection 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000. **Carried**

**2024-55 Roeder-Martin/Currie**

**Be It Resolved** that Council receives the email correspondence from East Parry Sound Community Support Services relating to a foot care program for Seniors and



directs Staff to research the program and report back to Council at a future meeting. **Carried**

**2024-56 O'Halloran/Dyson**

**Be It Resolved** that Council supports Resolution 2023-0247 from Township of Conmee relating to lobbying the Provincial Government to amend the Municipal Act & Municipal Elections Act , as may be, so that people with a criminal record who have not had their record pardoned from RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in Municipal Elections or holding office in Municipal Council. **Carried**

**2024-57 Currie/Roeder-Martin**

**Be It Resolved** that Council receives all correspondence as listed on the agenda.

**2024-58 Roeder-Martin/Currie**

**Be It Resolved** that Council enters into a closed session at 8:55pm to discuss items under Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees(Committee of Council volunteer application);

(d) Labour relations or employee negotiations and (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (HR Matters);

(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Con 8, Pt Lot 18) **Carried**

**2024-59 Currie/O'Halloran**

**Be It Resolved** that Council comes out of a closed session at 9:45pm. **Carried**

**2024-60 Roeder-Martin/Currie**

**Be It Resolved** that Council hereby appoints Tammy Rittwage to the Strategic Planning Committee for the current term of Council ending November, 2026. **Carried**

**2024-61 Currie/Roeder-Martin**

**Be It Resolved** that Council adjourns this meeting at 9:53pm until Tuesday, February 20, 2024 at 7:00pm.

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall



**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
REGULAR COUNCIL MEETING – TUESDAY, FEBRUARY 20, 2024**

The Council of the Township of McMurrich/Monteith met Tuesday, February 20, 2024 inside the Council Chambers.

Present: Mayor Glynn Robinson, Council Members: Wesley Dyson, Daniel O'Halloran and Vicky Roeder-Martin.

Absent: Member Terry Currie

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: Patrick O'Halloran, Tammy Rittwage

**1. Call to Order:**

Meeting was called to order at 7:00pm by Mayor Glynn Robinson.

- 2. Declaration of pecuniary interest:** Glynn Robinson – item 4 (c), as he owns the property that it surrounds; Vicky Roeder-Martin – item 4 (b), due to close relationship reasons.

**3. New Business:**

**3.1** Municipal Office Expansion – Council discussed options presented by Lakeside Architecture. Council to discussed at the March 5<sup>th</sup> meeting.

**3.2** Building Activity Report – Council discussed the report. See resolution below

**3.3** Draft Hiring Policy - Council discussed the policy. Policy to be brought to a later meeting.

**3.4** Sprucedale Community Centre – Outdoor Building Sign quotes. Council discussed bringing back the quotes to the next meeting.

**3.5** Group Benefit Plan renewal- Council discussed the renewal. See resolution below.

**3.6** Council Remuneration Survey -Council discussed the remuneration review. See resolution below.

**4. Closed Session: Section 239 (2)**

(c) A proposed or pending acquisition or disposition of land by the municipality or local board (pt It 18, con 8, McMurrich)

(b) Personal matters about an identifiable individual, including municipal or local board employees (HR)

**5. Dates to Remember:**

Sprucedale Winter Carnival – Sunday, February 18<sup>th</sup>  
Municipal Office and Landfill Site CLOSED – Monday, February 19<sup>th</sup>  
Regular Council Meeting – Tuesday, February 20<sup>th</sup> – 7pm  
Strategic Plan Committee – Monday, February 26<sup>th</sup> – 7pm  
Special Council Meeting – Budget- Friday, March 1 – 1pm  
Regular Council Meeting – March 5<sup>th</sup> – 7pm  
Regular Council Meeting – March 19<sup>th</sup> – 7pm  
Recreation Committee Meeting – March 21<sup>st</sup> – 7pm  
Good Friday, March 29<sup>th</sup> + Easter Monday, April 1<sup>st</sup> – Municipal Office +  
Landfill Closed

- 6. Adjournment:** council adjourned the meeting at 9:30pm unit Friday, March 1<sup>st</sup>, 2024. See resolution below. **Carried**

**Resolutions:**

**2024-62 O'Halloran/Dyson**

**Be It Resolved** that Council receives the 2023 Building Activity Report as attached.  
**Carried**

**2024-63 Roeder-Martin/Dyson**

**Be It Resolved** that Council receives the renewal of the Group Benefit Plan from Meldrum Horne and accepts the 4.9% increase resulting in an annual premium of \$28,825 plus applicable taxes. **Carried**

**2024-64 O'Halloran/Roeder-Martin**

**Be It Resolved** that Council receives the survey of Council remuneration and directs Staff to prepare a draft bylaw with the following:  
Mayor annual salary \$16,800, Councillor annual salary \$12,000, plus mileage and training. **Carried**

**2024-65 Roeder-Martin/O'Halloran**

**Be It Resolved** that Council enters into a closed session at 8:27pm to discuss items under Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees(HR Matters);  
(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Con 8, Pt Lot 18). **Carried**

**2024-66            O'Halloran/Dyson**

**Be It Resolved** that Council comes out of a closed session at 9:17pm. **Carried**

**2024-67            O'Halloran/Dyson**

**Be It Resolved** that Council accepts the resolutions and directions made to staff in closed session held February 20, 2024. **Carried**

**2024-68            O'Halloran/Roeder-Martin**

**Be It Resolved** that Council adjourns this meeting at 9:30pm Friday, March 1, 2024. **Carried**

---

Mayor, Glynn Robinson

---

Clerk, Cheryl Marshall

mar 25  
2024  
8-1

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW XX - 2024

Being a By-Law to confirm the proceedings of Council  
Meetings: January 24, 26, February 2, 5, 6, 20, 2024

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

**1. Ratification and Confirmation**

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this

\_\_\_\_\_  
Mayor  
Glynn Robinson

\_\_\_\_\_  
Clerk-Treasurer  
Cheryl Marshall



MAR 5  
2024  
8.2

**THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH**

**BY-LAW XX-2024**

**BEING A BY-LAW TO ESTABLISH RATES OF REMUNERATION AND  
EXPENSES INCURRED BY THE MEMBERS OF COUNCIL**

**COUNCIL REMUNERATION AND EXPENSES POLICY**

**WHEREAS** Section 283 of the Municipal Act, 2001, as amended, provides that a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

**AND WHEREAS**, despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred; or
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

**AND WHEREAS** the Township of McMurrich/Monteith deems it necessary to set rates of remuneration and to reimburse expenses incurred by members of council when traveling on municipal business;

**NOW THEREFORE** the Council of the Township of McMurrich/Monteith enacts as follows:

**1. Purpose**

The purpose of this policy is to establish remuneration and the reimbursement of expenses incurred by Members of Council while on municipal business.

**2. Annual Remuneration**

The Annual Remuneration for Members of Council will be paid on a monthly basis and shall be as follows:

Mayor	\$ 16,800
Councillor	\$ 12,000

The remuneration of Council shall be adjusted with an annual economic increase as equivalent to staff.

**3. Non-attendance of Council Meetings**

Non-attendance at meetings shall be allowed without loss of remuneration. Absence from meetings while on municipal business or for other valid reasons shall not be counted as non-attended meetings.

A member of Council that is absent for more than three successive months without being authorized to do so by Resolution of Council shall forfeit their monthly remuneration thereafter and their seat shall become vacant as per Section 259 (1) of the Municipal Act.

In the event a Member of Council is required to assume the responsibilities of the Mayor for a full month or more, the Member of Council shall be paid the Mayor's rate of remuneration. Remuneration to be pro-rated for portions of a successive month.

**4. Council Expenses**

When on official municipal business as approved by Council Resolution, Members of Council shall be entitled to the reimbursement of Travel Expenses equivalent to the rates as established for staff in the Employee Policy Manual.

The Mayor, Deputy Mayor and Clerk/Treasurer shall have the discretion to invite visitors for meals in connection with municipal business and such expenses shall be borne by the Township of McMurrich/Monteith as budget permits.

Reimbursement of expenses shall be provided upon submission of the Expense Report Form

completed by and signed by the Member of Council claiming expenses and must be approved by the following: Councillors' expenses are approved by the Mayor, the Mayor's expenses are approved by the Deputy Mayor.

The Clerk/Treasurer is authorized to make payment advances to Members of Council in respect of anticipated expenses for travel that has been approved by Council.

**5. Council Attendance at Conferences/Seminars/Workshops/Training**

The schedule of annual conferences and such events for the following year will be submitted during the Budget Process. At that time, Council will have the opportunity to express their firm interest in which events they wish to attend while taking into consideration budget requirements, their schedules and the deadlines to reserve accommodations as established by the Conferences. Attendance at such events shall be approved by Council Resolution and in accordance with the approved budget.

**6. Mileage Allowance**

Members of Council shall receive monthly kilometre payments at a rate reflective in the current mileage policy for the Township of McMurrich/Monteith. No payments are made for travel within the Municipal boundaries of the Township.

**7. Cell Phone Allowance**

Members of Council shall receive a monthly allowance of \$20.00 to cover municipal business-related costs on their personal cell phone.

**8. Enactment**

The policy shall be reviewed and revised at the beginning of every term of Council.

**NOW THEREFORE** the Council of The Corporation of the Township of McMurrich/Monteith enacts as follows:

1. That any other by-law or policy inconsistent with this by-law is hereby repealed.
2. This By-law shall come into force and take effect immediately upon being passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS**

\_\_\_\_\_  
Mayor, Glynn Robinson

\_\_\_\_\_  
Clerk/Treasurer, Cheryl Marshall

mar 5  
2024

10.1

# District of Parry Sound



Social Services  
Administration Board

## **Chief Administrative Officer's Report**

*February 2024*

### Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.



## **NOSDA Chair's Meeting**

On Jan. 10<sup>th</sup>, myself and Board Chair Rick Zanussi attended a NOSDA Chair's meeting where the topic of the Federal "Reaching Home" Funding reductions was discussed. We have not been a recipient of this funding allotment, however we as a Board will be discussing our support of our NOSDA partners in their ask for this reduction of 57% to be reversed.

## **Hazard Identification and Risk Assessment (HIRA) Session**

On Jan. 12<sup>th</sup> I attend a Hazard Identification and Risk Assessment or HIRA session to support the Municipality of Magnetawan who are modernizing their emergency management program. The first phase of this project is well underway, and the purpose of HIRA is to assess the potential risk of hazards with the capacity to cause an emergency or disaster. This process helps to set priorities for prevention, mitigation, preparedness, response, and recovery efforts.

## **2024 Rural Ontario Municipal Association (ROMA) Annual Conference**

I had the privilege to participate in the 2024 Rural Ontario Municipal Association (ROMA) Annual Conference, January 21<sup>st</sup> to 23<sup>rd</sup> at the Sheraton Centre Toronto Hotel. Rural municipalities are facing unprecedented challenges related to homelessness, access to primary health care and attainable housing. More than 1,600 participants from as many as 300 municipalities, as well as organizations across Ontario, participated in this conference.

The conference theme, "Closer to Home" specifically reflects ROMA's recent focus on improving rural access to primary health care. The event featured dozens of speakers, sessions and workshops that reflect the broad scope of rural municipal responsibilities. Keynote presenters included:

- Hon. Doug Ford, Premier of Ontario
- Hon. Paul Calandra, Ontario's Minister of Municipal Affairs and Housing
- Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
- Hon. Kinga Surma, Minister of Infrastructure
- Marit Stiles, Leader of the Ontario NDP and Official Opposition
- Bonnie Crombie, Leader, Ontario Liberal Party
- Mike Schreiner, Leader of the Green Party of Ontario
- Robin Jones, ROMA Chair
- Colin Best, AMO President

I participated in nine delegations to various ministries with NOSDA . We were received very well by all ministers and representatives and look forward to their responses.





Caroline Mulroney @C\_Mulroney · 1m

Thank you to AFMO, NOSDA & @TIAOTweets for meeting with me during #ROMA2024, we discussed the importance of Francophone tourism to Northern Ontario's economy & safeguarding essential French-language service delivery for all ages across Ontario, including in rural & remote areas.



Michael Parsa  
@MichaelParsa

Follow

It was a pleasure to meet with @NOSDA2 today at @ROMA\_Ont to discuss ways that we can work together to continue improving social assistance delivery for everyone in rural Ontario.

Thank you for sharing your insights.

#ROMA2024



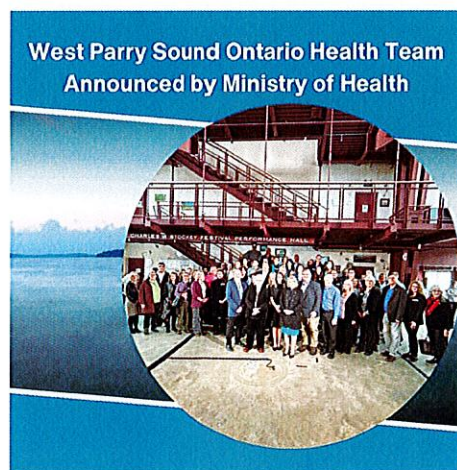


## Town of Parry Sound Official Plan Visioning Session

On January 30<sup>th</sup>, we attended a Visioning Workshop hosted by the Town of Parry Sound at the Bobby Orr Community Centre, as they undertake an update to their Official Plan with the help of MHBC planning. Identified as a key community member, the DSSAB was invited to attend and provide input into this important initiative. This event was well attended, and providing for thought provoking and engaging conversations in a workshop format. The town is inviting feedback from the community through a visioning questionnaire found [here](#) until **Friday February 9<sup>th</sup>, 2024**. For more information on the Official Plan Review and to keep up to date with updates and opportunities to get involved, please visit the Official Plan Review [webpage](#).

## Ontario Health Team

On January 26<sup>th</sup>, we were pleased to be present at the Charles W. Stockey centre in Parry Sound where Deputy Premier and Minister of Health, Sylvia Jones, announced the approval of the West Parry Sound Ontario Health Team. Since June of 2018, when the Ministry of Health announced its intention to restructure how health care is organized and delivered across the province, local partners have been working to ensure that West Parry Sound has an official voice at the table. Becoming one of 58 localized health organizations tasked with better integration of local services will provide the WPS OHT partners with opportunities to champion the unique challenges of the area and to build local solutions, based on the real-time needs of West Parry Sound. As an organization that depends on integration and partnerships, we are proud to be a partner in the creation of the new West Parry Sound Ontario Health Team. This will mean further advancement of partnerships, with greater financial resources from the province, which will broaden the scope of collaboration between health and human service providers. Together, we will continue to work towards better outcomes for those we serve.



## Facebook Pages

A friendly reminder to follow our Facebook pages!



- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)



## Social Media

### Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Page Followers	478	490	500	513	521	530
Post Reach this Period (# of people who saw post)	4,010	2,249	4,112	2,667	4,324	2,441
Post Engagement this Period (# of reactions, comments, shares)	692	234	428	287	305	289

<b>Esprit Place Family Resource Centre</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Page Followers	131	132	133	133	151	175
Post Reach this Period (# of people who saw post)	203	62	55	92	5,743	1,610
Post Engagement this Period (# of reactions, comments, shares)	2	1	2	16	624	292

<b>DSSAB Twitter Stats</b> <a href="https://twitter.com/psdssab">https://twitter.com/psdssab</a>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Tweets	10	N/A	19	11	8	4
Total Impressions	301	56	229	206	167	77
Total Followers	30	31	32	34	40	42

<b>DSSAB LinkedIn Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Followers	434	437	441	444	444	444
Search Appearances (in last 7 days)	281	185	115	49	52	25
Total Page Views	56	33	22	49	48	30
Post Impressions	786	182	558	1,036	570	368
Total Unique Visitors	25	19	14	22	18	16

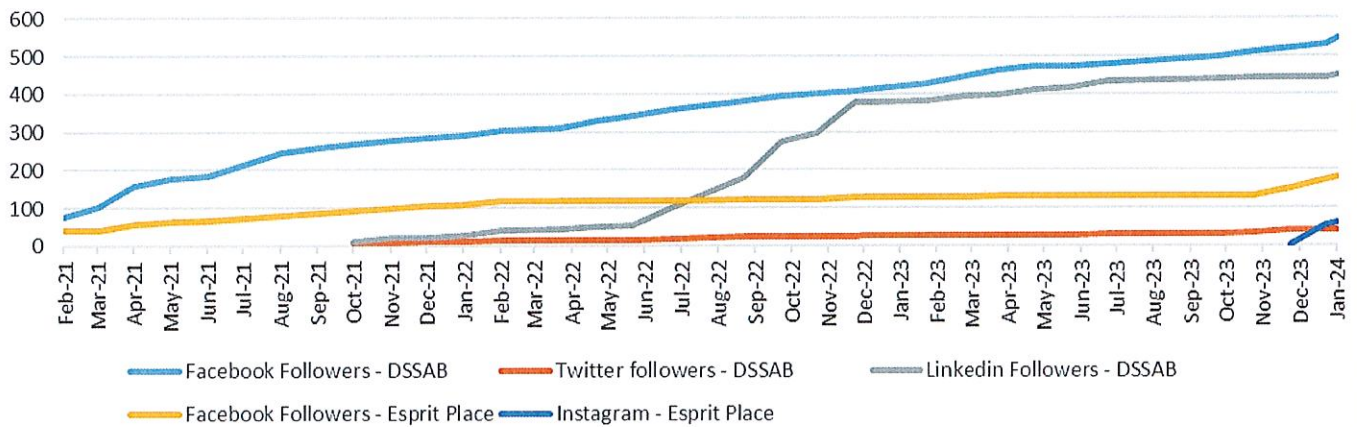
**NEW! Instagram - Esprit Place  
Family Resource Centre**

<https://www.instagram.com/espritplace/>

**NOV  
2023**      **DEC  
2023**

Total Followers	0	55
# of posts	0	18

Social Media Follower - Trends





## Licensed Child Care Programs

### Total Children Utilizing Directly Operated Child Care in the District December 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	2	3	3	1	19	28
Toddler (18-30M)	10	7	12	21	24	74
Preschool (30M-4Y)	17	17	20	29	53	136
# of Active Children	29	27	35	51	96	238

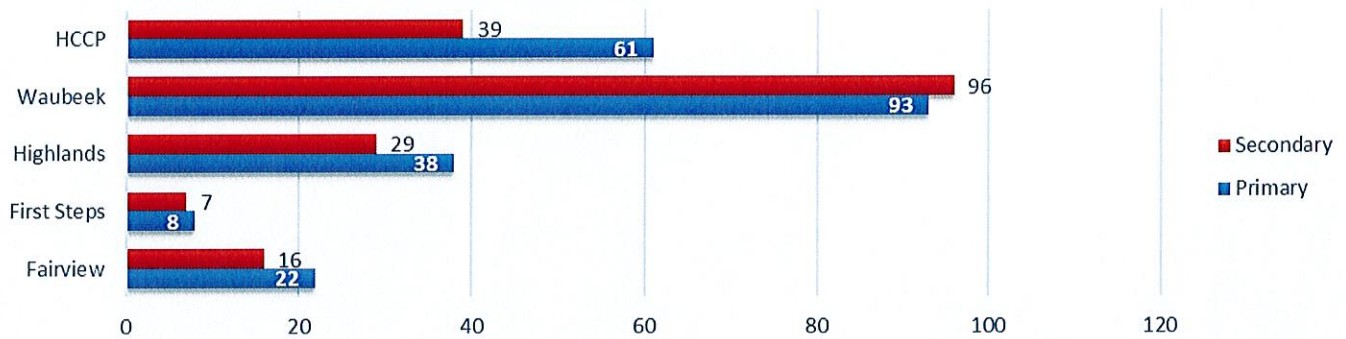
Fairview, First Steps, and Waubee Early Learning and Child Care Centres are at their operating capacity and Highlands has reached their licensed capacity to try and accommodate as many families off the waitlist as possible.

## School Age Programs

### December 2023

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	6	3
Mapleridge Before School	11	0	0
Sundridge Centennial After School	13	0	0
Home Child Care	37	10	1
# of Active Children	87	26	4

## Directly Operated Child Care Waitlist by Program December 2023



The blue bar indicates the current number of children needing care now that cannot be accommodated. The red bar shows the number of children that will be needing care in future months. The greatest need for spaces remains consistent across the west side of the district and the southeast corner, namely Emsdale, Kearney, Sprucedale, and Novar communities.

## Inclusion Support Services December 2023

Age Group	EarlyON	Licensed	Monthly	YTD Total	Waitlist	New	Discharges
Infant	0	0	0	0	0	1	0
Toddler (18-30M)	0	10	10	21	1	1	0
Preschool (30M-4Y)	6	32	38	67	4	3	0
School Age (4Y+)	4	13	17	49	1	0	0
Monthly Total	10	55	65	-	6	5	0
YTD Total	12	80	-	137	46	46	32

## EarlyON Child and Family Programs December 2023

Activity	December	YTD
Number of Children Attending	711	18,866
Number of New Children Attending	25	601
Number of Adults Attending	523	6,893
Number of Virtual Programming Events	3	52
Number of Engagements through Social Media	146	7,181
Number of Views through Social Media	4,323	104,035

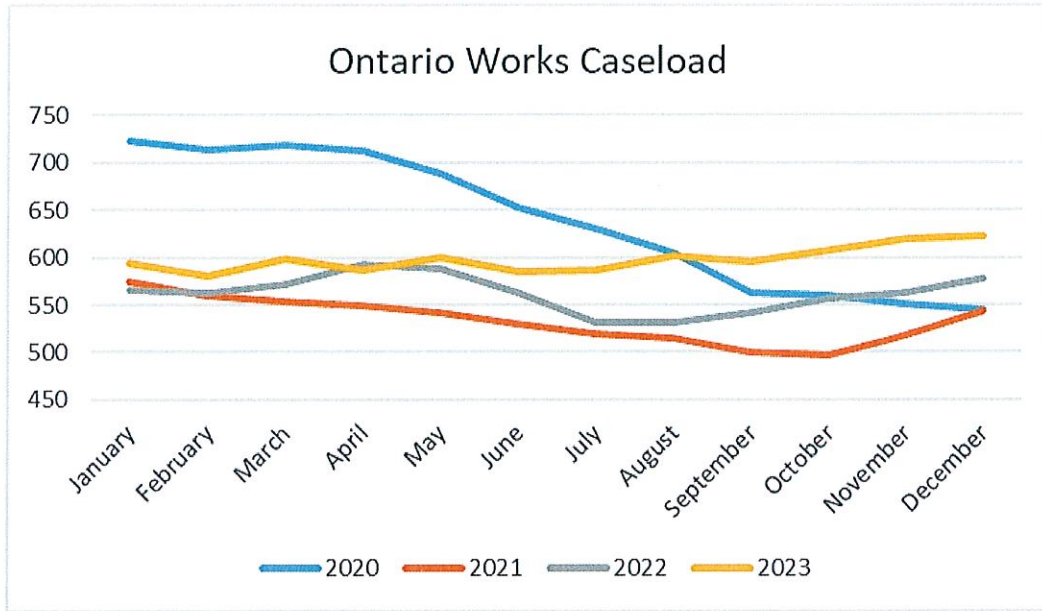
The EarlyON Child and Family Centres have had great success this past year as shown by the Year-to-Date totals. Over 18,000 children and over 6,000 adults have visited the programs! In addition, we have surpassed our goal of 100,000 views on the EarlyON Facebook page!

## Funding Sources for District Wide Childcare Spaces December 2023

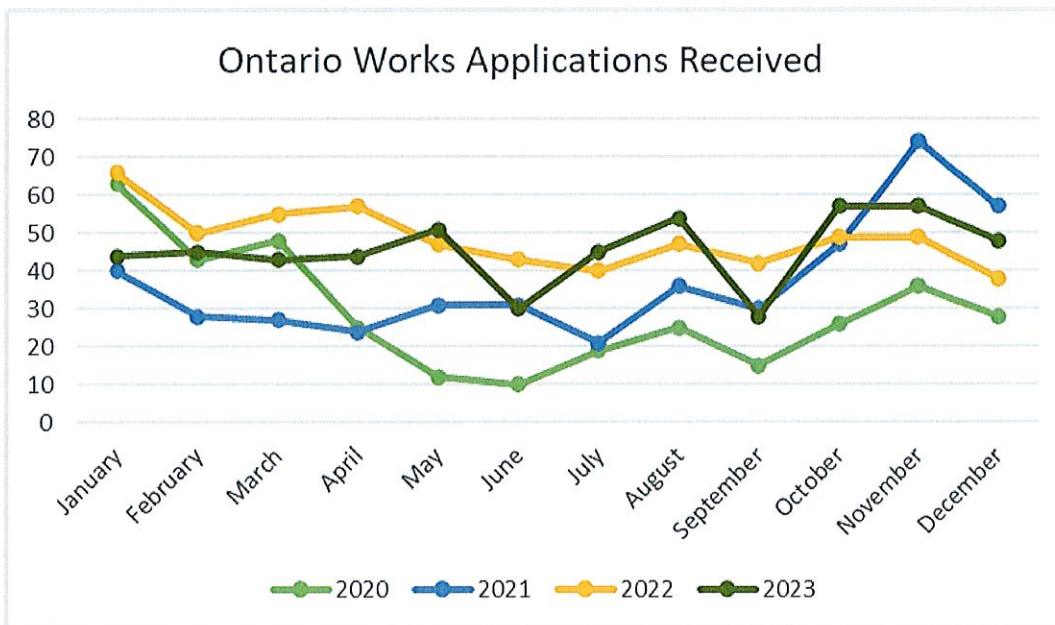
Active	# of Children	# of Families	Funding Source - New	# of Children	# of Families
CWELCC*	75	74	CWELCC	1	1
CWELCC Full Fee	203	199	CWELCC Full Fee	1	1
Extended Day Fee Subsidy	1	1	Fee Subsidy	1	1
Fee Subsidy	38	27	Ontario Works	0	0
Full Fee	20	19	Total	3	3
Ontario Works	12	9			
Total	349	329			

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6



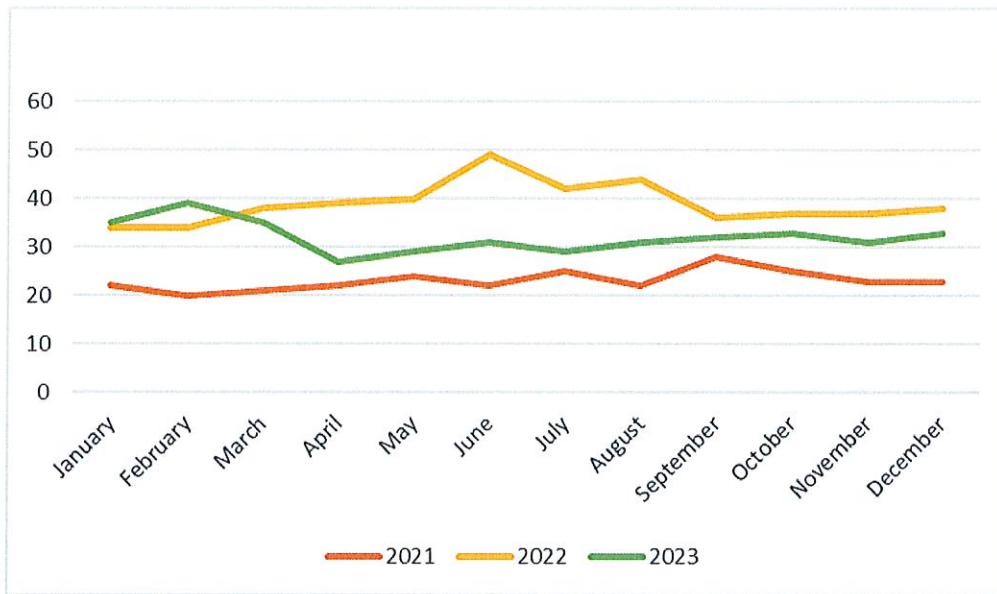


## **Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office** **Ontario Works Applications Received**



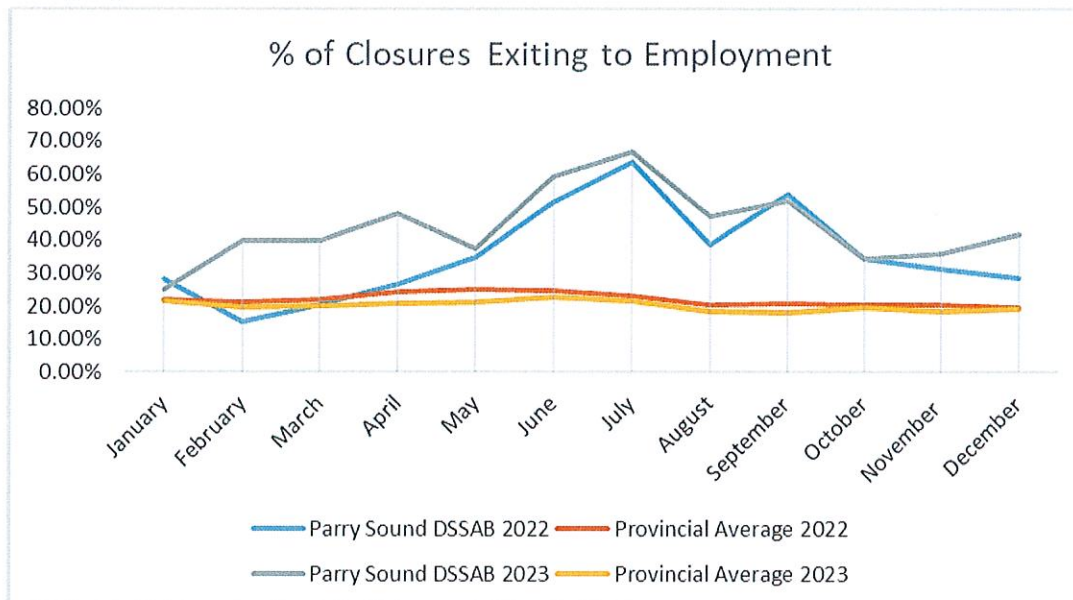


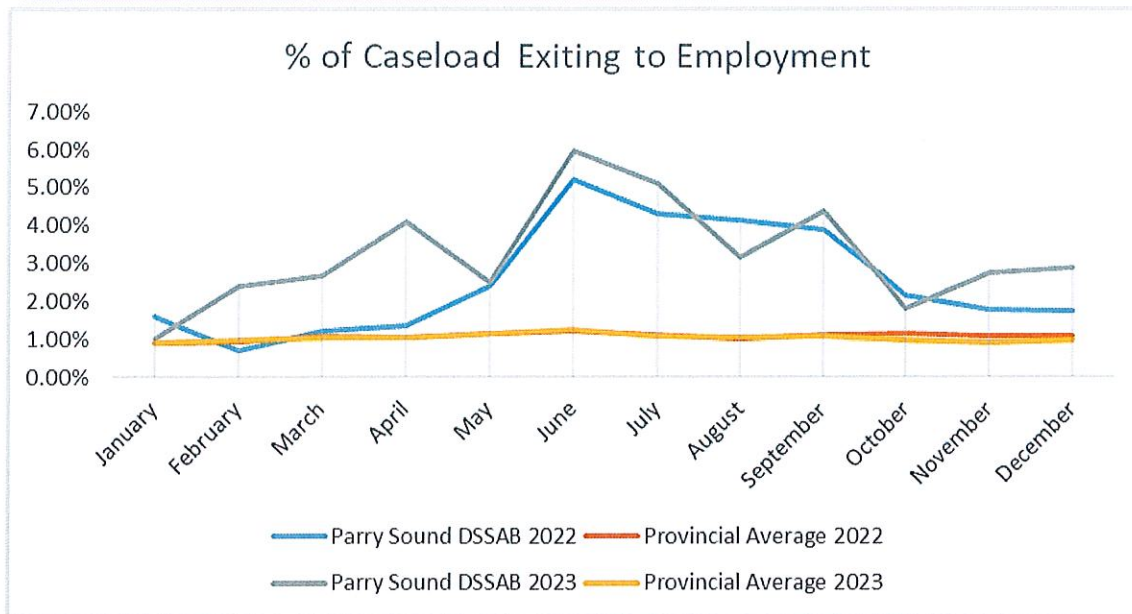
## ODSP Participants in Ontario Works Employment Assistance



The OW Caseload as of the end of December is **622**. The number continues its slow upward climb we have seen month over month in 2023. We are supporting **33** ODSP participants in our Employment Assistance program. We also have **55** Temporary Care Assistance cases. Intake was steady month over month. We had **48** Ontario Works Applications (43 of those online through SADA) in the month of December.

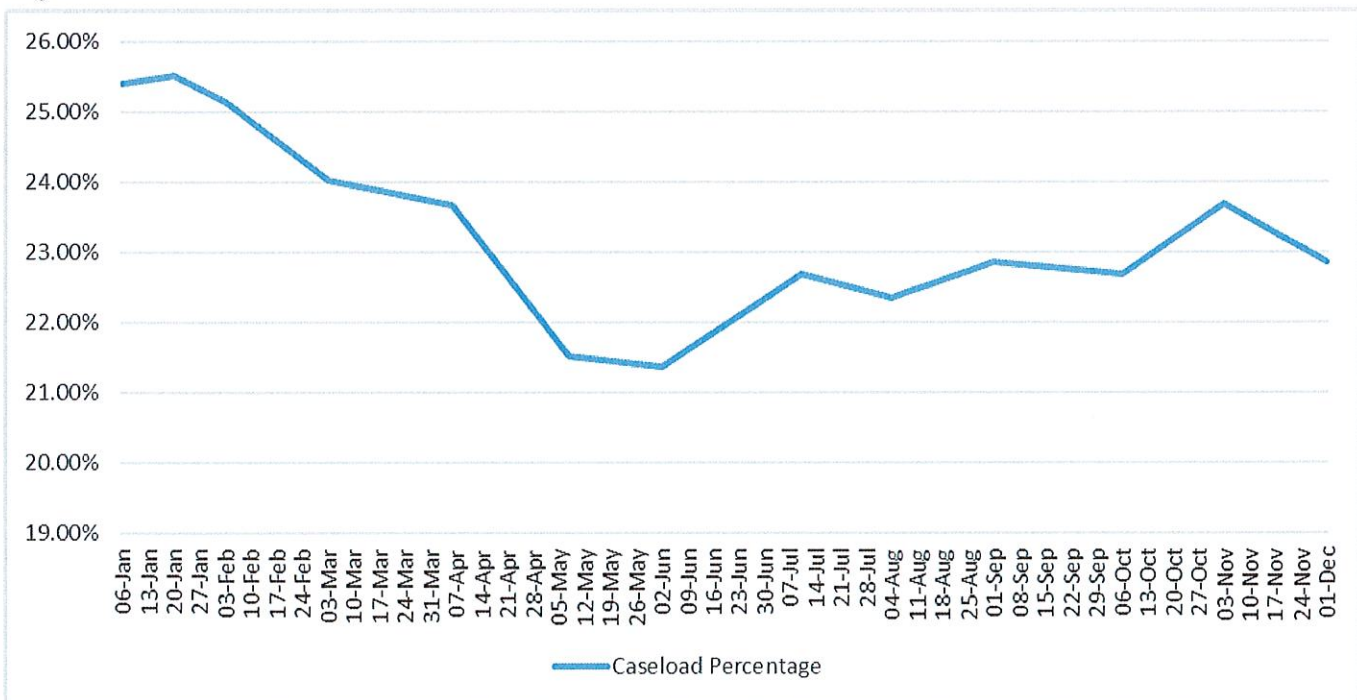
## Employment Assistance & Performance Outcomes





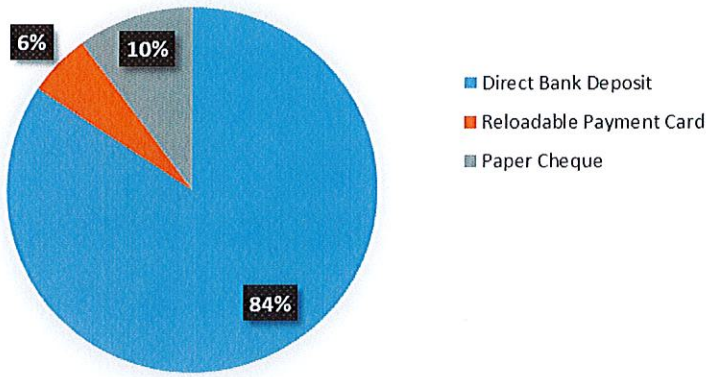
Our Employment Outcomes performance in December have exceeded last years performance and continues to be well above the provincial average and our target range. These are great results considering the early start to the winter in our area and the declining job postings according to the Labour Market Group. Additionally, we also exited 6.9% of the caseload for any reason in December.

### MyBenefits Enrollment 2023



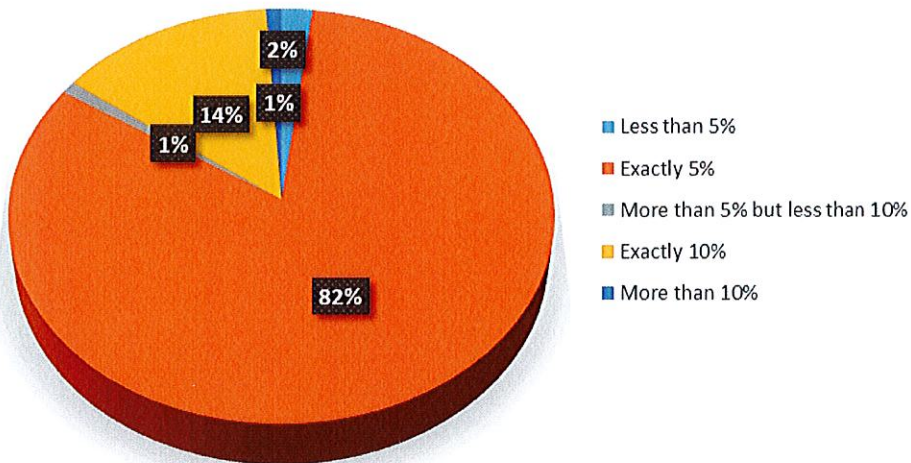
## DBD Enrollment

**Payment Receipt Method  
December 2023**



## Overpayment Recovery Rate

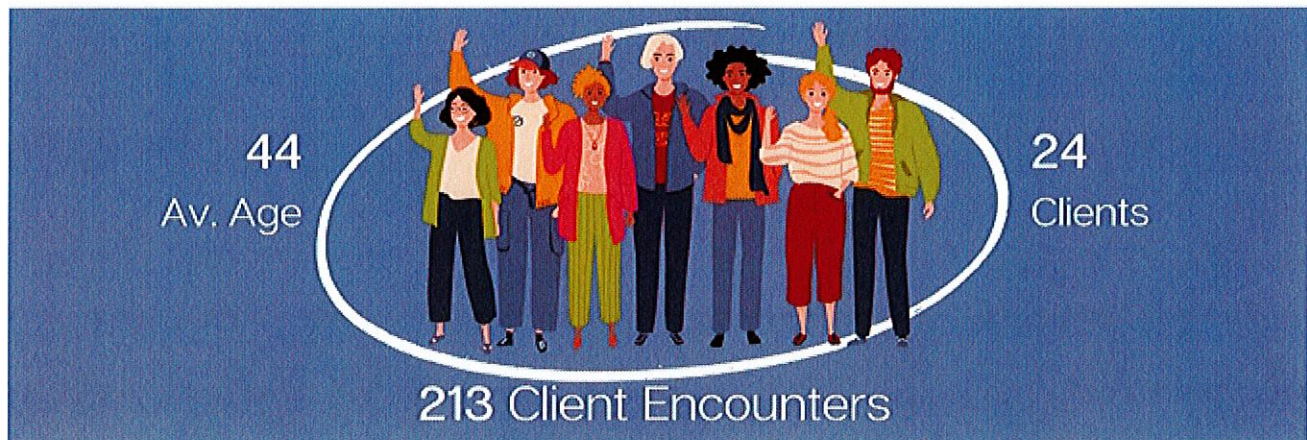
**December 2023**







West Parry Sound Health Centre  
Rural Nurse Practitioner-Led Clinic



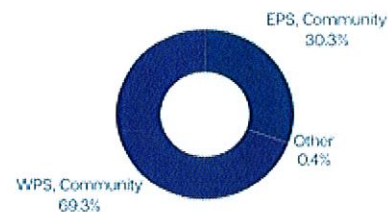
### Referral Source



### Client Gender



### Location of Encounter



### Referral Out

CMHA 9	RAAM 3	PSFHT 2	Min Attorney General 1	NNDSB 1
			Home & Community Care 2	Legal Aid 3
			The Friends 1	Esprit Place 1
			Salvation Army 1	Addiction Tx 3
			Harvest Share 1	Housing Stability - VAW 1
	SJB 5	NPLC 2		

Encounter Data for 2023-2024 Q3 (Oct-Dec)



## Housing Stability Program - Community Relations Workers

### Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

December 2023 Income Source	East	West
Senior	12	14
ODSP	10	28
Ontario Works	4	17
Low Income	22	33

### Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

December 2023 Income Source	East	West
Senior	13	19
ODSP	4	14
Ontario Works	8	15
Low Income	9	54

### Contact/Referrals

December 2023	East	West	YTD
Homeless	0	3	81
At Risk	2	1	110
Esprit Outreach Homeless	0	0	6
Esprit Outreach at Risk	1	1	12
Esprit in Shelter	2		24
Program Total	191		

### Short Term Housing Allowance

	Active	YTD
December 2023	4	44

### Housing Stability: Household Income Sources and Issuance from HPP:

December 2023 Income Source	Total	HPP	December 2023 Reason for Issue	Total
Senior	4	\$1,682.21	Utilities/Firewood	\$400.00
ODSP	10	\$3,423.52	Transportation	\$1,037.91
Ontario Works	3	\$3,276.62	Food/Household/Misc	\$7,798.83
Low Income	4	\$2,125.61	Emergency Housing	\$1,271.22
			Total	\$10,507.96

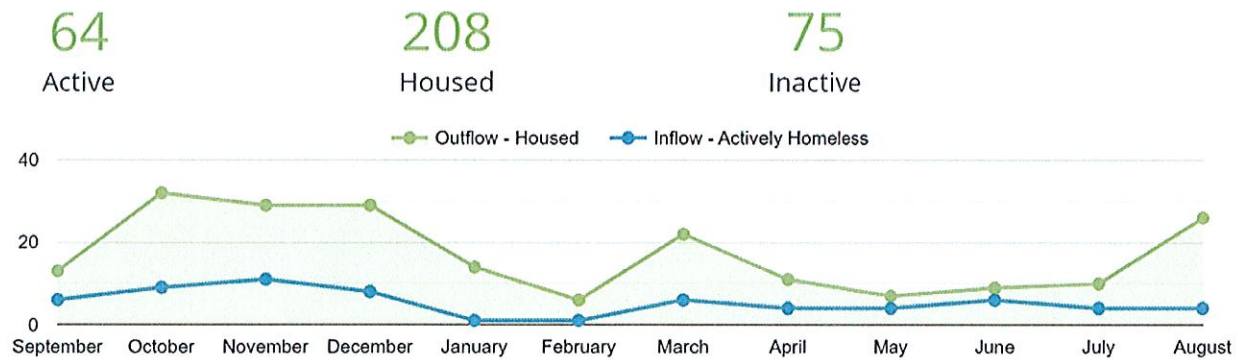
### Ontario Works: Household Income Sources and Issuance from HPP

December 2023 Income Source	Total	HPP
Senior	1	\$941.29
ODSP	4	\$2,178.11
Ontario Works	10	\$7,309.98
Low Income	8	\$5,260.60

December 2023 Reason for Issue	Total
Rental Arrears	\$2,219.00
Utilities/Firewood	\$4,885.81
Food/Household/Misc.	\$8,370.47
Emergency Housing	\$214.70
Total	\$15,689.98

### By-Name List Data

September 2021– December 2023



## Housing Programs

### Social Housing Centralized Waitlist Report December 2023

	East Parry Sound	West Parry Sound	Total
Seniors	48	125	173
Families	131	443	574
Individuals	506	200	706
Total	685	768	1,453
Total Waitlist Unduplicated			466

### Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept	12		4		
Oct	14		12	6		Oct	8	1	1	4	2
Nov	12	1	8	3		Nov	12		3		
Dec	1			5		Dec	1		2	3	3
Total	125	6	68	26	3	Total	101	8	104	18	5

SPP = Special Priority Applicant



- Housing Programs added only one new application to the centralized waitlist in the month of December
- Two applications were cancelled:
  - ◊ one was cancelled as the applicant has now entered long term care
  - ◊ one was cancelled as the applicant is deceased
- All three housed applicants in December held special priority placement on the waitlist

## **Parry Sound District Housing Corporation December 2023**

### Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	2	35
Move in	4	36
L1/L2 forms	0	8
N4 - notice of eviction for non payment of rent	2	11
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	13
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	1	2
Repayment agreements	0	65
No Trespass Order	0	1
Tenant Home Visits	19	224
Mediation/Negotiation/Referrals	9	194
Tenant Engagements/Education	4	99

## Property Maintenance December 2023

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 8 units have been treated
Vacant Units	15	one-bedroom (10); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units available
After Hours Calls	9	Smoke detector defect, water running in vacant unit, hot water tank repairs, furnace trouble, OPP wellness check, toilet not flushing 4 staff participate in the on-call phone tree system
Work Orders	121	Created for maintenance work, and related materials for the month of December
Fire Inspections		Annual inspections were done for 5 apartment buildings, sprinkler inspection complete for 1 building

## Capital Projects December 2023

- Architectural and structural inspections are currently underway for the planning phase of the Esprit Renovation project
- Painting and flooring replacement underway for Beechwood Office
- Software upgrade for Housing Operations continues
- Water pipe replacement investigation underway

### Duplex Project Update

South River: Work on hot water tanks ongoing at the time of the review. Flooring complete in all units. The stair nosing installed. Railings to upper level outstanding. Doors are installed and painted. Millwork installation has commenced. Range hoods installed. A small portion of drywall / painting in main level bedrooms complete. Area to be primed & painted. Occupancy timeline is on track for February 1<sup>st</sup>, 2024.

Burks Falls: Priming was ongoing at the time of the review. Exterior railing outstanding. Dryer vent goose-necks and new hose bib have been installed. Dust from brick removal on new soffit to be cleaned. Contractor to confirm reason for break in eavestrough at the rear of the building, Occupancy timeline is on track for March 2024.

## Esprit Place Family Resource Centre

### December 2023

Emergency Shelter Services	December 2023	YTD
Number of women who stayed in shelter this month	9	120
Number of children who stayed in the shelter this month	3	49
Number of hours of direct service to women (shelter and counselling)	137	1,950
Number of days at capacity	1	86
Number of days over capacity	0	92
Overall capacity %	75%	84%
Resident bed nights (women & children)	233	2,857
Phone interactions (crisis/support)	32	309

Transitional Support	December 2023	YTD
Number of women served this month	22	159
Number of NEW women registered in the program	3	34
Number of public ed/groups offered	0	3

Child Witness Program	December 2023	YTD
Number of children/women served this month	28	216
Number of NEW clients (mothers and children) registered in the program	0	45
Number of public ed/groups offered	0	7





mar 5  
2024  
10.2

**705-382-2900**  
**[www.almaguin-health.org](http://www.almaguin-health.org)**

**Minutes:** February 2, 2024, 10:00 am via Zoom in the Township of Armour Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Jim Ronholm, Cheryl Phillip, Camille Barr (Secretary)

Regrets: None

Guest: Susan Keast (HHR MAOHT), Isabel Pereira, Courtney Metcalf (ACED). John Wilson, Rod Blakelock, Cheryl Harrison (CEO and President of MAHC)

Called to order at 10:00 am by Chair R. Ward

1. 2024-06            Moved by F. Williamson - Seconded by T. Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of January 4, 2024, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** Cheryl Harrison- CEO and President of MAHC  
Cheryl provided the group with the "Made in Muskoka Healthcare" presentation, same as used for the current community conversations. She shared the journey MAHC has been on to the model presented today. She reviewed the proposed new model which has focused care services at each location, new services being offered, and aims to expand community partnerships. She was clear care goes beyond the four walls of the two hospitals.  
  
Emergency services will be at both locations. Cheryl explained that user groups have been a part of the planning groups however the timeline to do so was short.  
  
Cheryl reviewed the local share component and that communities are responsible for 10% percent of development costs and 100% of costs associated with equipment, furnishing and land.  
  
There is lots of work between now and 2027 when the projects are expected to go to tender. The projected end completion goal is 2032.  
  
Many from the Council were present for the community chat that occurred in Burk's Falls. Good questions were asked, and it was clear there is interest from the community in the project.  
  
Council had the opportunity to ask questions and thanked Cheryl for her time.

**RESOLUTIONS PASSED:** None

**5. ITEMS FOR DISCUSSION:**

**a) BFFHT funding for branding, follow up discussion**

The BFFHT is looking for other options to fund the remainder of the costs associated with the rebranding project. At this time the \$2000.00 approved by the Health Council to support the initiative will remain in the account until it needs to be released.

**b) Recruiter brochure, follow up discussion**

C. Metcalf met with Dr. McKinnon and R. Paul to receive feedback from the FHT's perspective. Based on the feedback, additional changes were made. QR codes leading back to websites will be included to keep the brochure current. It is currently being used by S. Keast. S. Keast will provide C. Barr with a copy to share with Council.

**c) Annual municipal funding requests and possible request for support, follow up discussion**

Last meeting Council passed a resolution to ask member municipalities for a contribution of \$1000.00 annually that would be placed in a Health Council account for funding request towards Almaguin health care related activities. R. Ward shared an overview of what asks have come forward in the past and possible new asks. The question was posed as to why we are having another ask when we have the 20% local share hold back for Almaguin. It was stated that the funds were for MAHC services in Almaguin such as lab, xray, etc. and there could be resistance to spending it elsewhere or spending the money on one community. Additionally, it was also questioned why the group is funding these requests at all. Would it not be better to support by proving advocacy to the groups that need the money? Council decided this is a large topic to discuss in such a short period of time. This will be tabled until the next AHHC meeting.

**d) Public and media communications**

Based on recent media inquiries R. Ward stated he appreciated the groups support and that ongoing it is important for all to be sending the same messages and communications with the public to avoid confusion for the public.

**e) Progress report**

None for this month

**f) Other business**

In light of the future x-ray replacement in Burk's Falls, R. Ward spoke to the MAHC Foundation to initiate the fundraising effort. Regardless of where it goes, the fundraising needs to start. It was raised as to when a decision will be made and should both Burk's Falls and new building owner or Armour be given a deadline to submit proposals. C. Hope brought forward the concept of a foundation for the Health Centre. Discussion was tabled as it was not an agenda item and will require more time.

R. Ward met with the Paramedicine Team, R. Paul and Dr. S. McKinnon. Paramedicine is now visiting in the home to support patients with virtual doctor appointments so that a patient does not need to leave their home. An example could be a patient with diabetes receiving a virtual visit in their home. In some circumstances the paramedic can administer treatment or medicine. This has also been provided in some palliative care situations.

M. McPhail provided an update from the Care at Home Committee she is a part of. They have begun a pilot project which will follow the care journey of 10 patients with chronic conditions over a period of time. The aim is to capture the experience from the perspective of the patient and to make improvements based on the findings.

2024-07            Moved by C. Hope - Seconded by V. Roeder-Martin  
**THEREFORE, BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:35 am to meet again on March 7, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.



# MAOHT Project Summary

Project Name: HHR Task Force

Date: February 2024

## Key achievement attained and or deliverable in the reporting period.

Working with the **Communication Specialists** on the "plan" - A smattering of items include:

- Providing medical student and physician pull factors for the region.
- Establishing a communications plan, timeline and preferred communications channels and development of HHR Branding and tagline(s) and key messaging tailored to both medical students and practicing physicians. Initiative Core Tactics Resources Required Timelines and Key messages to be used in website content, marketing materials, and social media posts. Create a "Healthcare Infrastructure Infographic" including various medical assets in the regions (i.e. hospitals, family health teams, diagnostic imaging centres, specialty services, surgical services etc.).
- Create a "Medical Practice Directory" outlining each region, region-specific infrastructure, and links to municipality websites or specific recruitment contacts in each region.
- Social Media: create a social media recruitment campaign providing links to hospitals, come live, work, play with us video, and other resources.

**ROMP 2024** is in the planning stages. (**Rural Ontario Medical Program**). A follow up to ROMP 2023, whereby the community hosted two students from U of T for one week in June 2023.

- Working with colleagues on the planning to host **6** medical students in the community for
- **two** sessions of one week with 3 students in each session, totalling 6.

**PRO (Practise Ready Ontario)** has sent applications to the Four communities who applied for the program (Bracebridge, Port Carling, Huntsville, and Sundridge. Applications are currently being reviewed with a completion date of Feb 5, 2024, and an expected 3-year Return of Service Date in Fall 2024.

Planning for a **Spring visit to NOSM** (Northern School of Medicine) in Sudbury to share with 41 first year students along with Dr. Sarah MacKinnon the virtues of Muskoka and Area

Working with **SOPRA** - (South Ontario Physician Recruitment Alliance) from Southwestern Ontario who has developed a very progressive way of doing recruiting - to be discussed at the next HHR Meeting

Recruiter Dashboard | February 2024



Vacancies	Connections	Leads
Family Medicine with OB speciality (1) (HV)	Covering a maternity leave and then setting up a practice (2024/2025)	Maternity Leave (2024) and then set up a Practise (2025)
Internal Medicine (2) BB & HV	Husband and Wife (2) Internal Medicine BB/HV Fellowships Spring 2024	Potentially looking for a place to land upon graduation (2025) Husband and Wife
Internal Medicine (1) (BB)	Elective/Fellowship Spring 2024	Potentially looking for a place to land upon Graduation (2025)
Family Medicine/Emergency (1) (HV) and Anesthesiologist (HV)	Husband and Wife visited Summer 2023 - Determine final decision June 2024 (HV)	Final Decision June 2024 Husband and Wife



9.2.2  
mads  
2024  
10.3

THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2023 – 160

DIVISION LIST

YES NO

DATE: November 7, 2023

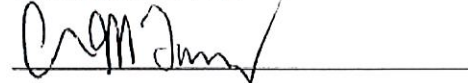
Councillor **G. ASHFORD**  
Councillor **J. BELESKEY**  
Councillor **P. BORNEMAN**  
Councillor **B. KEITH**  
Councillor **D. McCANN**  
Councillor **C. McDONALD**  
Mayor **J. McGARVEY**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MOVED BY:



SECONDED BY:



CARRIED: ☒ DEFEATED: ☐ Postponed to: \_\_\_\_\_

That upon the recommendation of the EMS Advisory Committee, the Town of Parry Sound Council approve the 2024 Land Ambulance budget in the total amount of \$12,843,468.41 inclusive of the capital budget of \$710,000.

  
Mayor Jamie McGarvey



**2024 EMS Cost Distribution**  
**(based on 2024 weighted assessment)**

2024 EMS budget: **\$ 5,027,147.00**

Municipality	2024 Weighed Assessment (\$)	% of Distribution	2024 Levy (\$)
Archipelago Twsp	2,181,318,756	14.8%	742,629.43
Armour	399,611,503	2.7%	136,047.64
Burks Falls	86,629,210	0.6%	29,492.89
Callander	580,325,607	3.9%	197,571.71
Carling	1,093,321,954	7.4%	372,221.19
Joly	63,073,193	0.4%	21,473.25
Kearney	393,867,915	2.7%	134,092.23
Machar	268,819,694	1.8%	91,519.60
Magnetawan	732,227,501	5.0%	249,286.67
McDougall	814,923,658	5.5%	277,440.56
McKellar	701,526,039	4.8%	238,834.37
McMurrich/Monteith	241,651,196	1.6%	82,270.09
Nippissing Twsp	403,822,998	2.7%	137,481.44
Parry Sound	911,327,227	6.2%	310,261.13
Perry	497,159,216	3.4%	169,257.73
Powassan	356,467,210	2.4%	121,359.17
Ryerson	193,604,987	1.3%	65,912.77
Seguin	3,716,469,572	25.2%	1,265,271.14
South River	77,014,019	0.5%	26,219.40
Strong	306,182,478	2.1%	104,239.75
Sundridge	108,128,612	0.7%	36,812.36
Whitestone	638,721,225	4.3%	217,452.48
<b>Total</b>	<b>14,766,193,770</b>	<b>100.0%</b>	<b>5,027,147.00</b>

# APPENDIX # 1

forecast admin increase  
forecast contract increase  
MOH Increase

2.00%  
2.00%  
1.75%

2.50%  
2.00%  
2.00%

2.00%  
2.00%  
2.00%

2.00%  
2.00%  
2.00%

2.00%  
2.00%  
2.00%

levy changes >>>>

3.85%

2.00%

2.25%

2.25%

2.25%

year	Budget		Forecast		2027	2028
	2023	2024	2025	2026		
<b>Revenues</b>						
MOH grant-100% TWOMO	\$1,098,636	\$1,226,801	\$1,261,337	\$1,276,364	\$1,301,891	\$1,327,929
First Nation	\$218,986	\$224,461	\$228,950	\$233,529	\$238,200	\$242,964
MOH grant 50%	4,634,804	4,750,674	4,845,688	4,942,601	5,041,453	5,142,282
Levy - 50%	4,840,777	5,027,147	5,127,690	5,243,063	5,361,032	5,481,655
LHIN CP Grant/CPLTC less wages						
CPLTC	904,400	904,400	904,400	904,400	904,400	904,400
Transfers from Reserves - operating (municipal)	0	0				
Transfers from Reserves- capital	595,000	710,000	474,600	522,392	462,000	500,000
<b>Revenues</b>	<b>\$12,292,604</b>	<b>\$12,843,483</b>	<b>\$12,832,665</b>	<b>\$13,122,349</b>	<b>\$13,308,976</b>	<b>\$13,599,230</b>
<b>Costs</b>						
Town Land Ambulance Costs	\$ 485,888	\$ 497,616	\$ 507,568	\$ 517,720	\$ 528,074	\$ 538,636
WPSHC - Land Ambulance Contract	9,848,915	10,184,233	10,387,918	10,595,676	10,807,590	11,023,741
CPLTC WPSHC Materials and Supplies	91,952	91,952	91,952	91,952	91,952	91,952
CPLTC WPSHC Wages and Salaries	574,557	574,557	574,557	574,557	574,557	574,557
CPLTC Admin, Monitoring, Vehicles, Oversight	237,913	237,913	237,913	237,913	237,913	237,913
Amortization of capital assets & capital losses	457,870	547,197	558,141	569,304	580,690	592,304
Capital (from Reserve Funds)						
Buildings	40,000	0	0	0	0	0
Furniture and non-medical equipment	0	0	7,700	16,892	0	0
Vehicles	540,000	660,000	335,000	408,000	412,000	400,000
Medical Equipment	15,000	50,000	131,900	97,500	50,000	100,000
<b>Total costs</b>	<b>\$12,292,095.27</b>	<b>\$12,843,468.41</b>	<b>\$12,832,649.34</b>	<b>\$13,109,513.89</b>	<b>\$13,282,775.88</b>	<b>\$13,559,102.96</b>
<b>Net Deficit (Surplus) - Reserve Fds</b>	<b>(\$508.33)</b>	<b>(\$14.49)</b>	<b>(\$15.22)</b>	<b>(\$12,835.19)</b>	<b>(\$26,199.99)</b>	<b>(\$40,127.01)</b>

This grant now flows directly to the WPSHC

Combine to WPSHC contract

Revised 10/1/2024

Notes:

Capital requirement of \$50,000 for replacement of Toughbooks with tablets to integrate with new ePCR system. Replacement of 3 ambulances will maintain fleet integrity in 2024. We are utilizing a budgetary price of \$220,000 per unit currently.

These rows add to the total WPSHC Contract Price - The contract price has already been reduced to reflect the LHIN CP Grant received by the Health Centre

The CPLTC wages have been shown separately but, initially reflected in the total WPSHC contract price

mar 25  
2024  
10.4

**District of Parry Sound West (Belvedere Heights)  
Board of Management Meeting  
Wednesday, November 22, 2023  
via Zoom**

---

**Directors Present (voting):** Joe Beleskey  
Paul Borneman, Vice Chair  
Don Carmichael, Secretary/Treasurer  
Gail Finnson  
Pamela Wing, Chair  
Cheryl Ward  
Debbie Zulak

**Director Regrets:**

**Advisory Member Attending (non voting):** Lynne Gregory

**Advisory Member Regrets:**

**Staff Attending (non voting):** Kami Johnson, Administrator

**Staff Regrets:**

**Specially Invited (non voting):** Jim Hanna, West Parry Sound Health Centre  
Nicole Murphy, West Parry Sound Health Centre  
Donald Sanderson, West Parry Sound Health Centre  
Heidi Stephenson, West Parry Sound Health Centre

**1.0 Call to Order:** The Board Chair called the meeting to order at 9:00 a.m.

**2.0 Confirmation of Quorum:** A quorum was achieved.

**3.0 Conflict of Interest:** No conflicts were declared.

**4.0 Approval of Agenda:**

**#BH-94/23**

Moved by D. Zulak, seconded by C. Ward that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

**5.0 Voice of the Resident:** K. Johnson presented information, program goals, and next steps surrounding pleasurable dining for the residents at Belvedere Heights.



**6.0 Approval of Minutes:**

**#BH-95/23**

Moved by D. Carmichael, seconded by J. Beleskey that be it resolved that the minutes of the Board of Management meeting held October 25, 2023, be received.

Carried.

**7.0 Matters Arising: none**

**8.0 New Business: none**

**9.0 Committee Reports:**

**9.1 Finance Committee – November 20, 2023**

Highlights were as follows:

- There is an operating surplus of 103K. There is a forecasted surplus of \$67K.
- Agency staffing usage has decreased.
- In the 2024 budget presented the municipal levy is down \$1M, \$517K over 5 years.
- There is increased hours of care for residents imbedded in the budget making use of Staffing Supplement funding.
- A concern was expressed regarding the lack of additional information on the 2024 budget.

**#BH-96/23**

Moved by G. Finnson, seconded by J. Beleskey that on the recommendation of the Finance Committee, Board approves the 2024 Internal Operating Budget.

Carried.

**#BH-97/23**

Moved by D. Carmichael, seconded by C. Ward that the minutes of the Finance meetings held November 20, 2023, be received.

Carried.

**9.2 Governance and Partnerships Committee – November 8, 2023**

**#BH-98/23**

Moved by C. Ward, seconded by D. Zulak that on the recommendation of the Governance and Partnership Committee meeting, the Planning, Policy Development, Evaluation and Oversight document be approved, as amended, by the Board of Management for inclusion in the governance handbook.

Carried.

**#BH-99/23**

Moved by D. Zulak, seconded by D. Carmichael that the minutes of the Governance and Partnerships meeting held November 8, 2023, be received.

Carried.

### 9.3 Long Term Care Ad-hoc Advisory Committee

The Terms of Reference were briefly reviewed. They will be reviewed by the Long Term Care Ad-hoc Advisory Committee at their next meeting. The Board was advised that D. Garagan is now the Board Chair of both LLTC and WPSHC. M. Sholdice resigned as Board Chair of the WPSHC.

## 10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021 – The Administrator presented information on whistle-blowing protections in the Act which are intended to give anyone the confidence to bring forward anything about a LTC home, including the care of a resident, without fear and retaliation. The full report will be emailed to the Board.  
Referred to N. Murphy

## 11.0 Reports:

### 11.1 Board Chair Report

Highlights were as follows:

- Life Lease owners submitted their questions and concerns to the Board.
- P. Borneman will circulate his notes from the Life Lease meeting to Board members.  
Referred to P. Borneman
- It was suggested that a Life Lease Sub-Committee be formed to address Life Lease issues. P. Borneman agreed to spearhead the development of a Sub-Committee.  
Referred to the P. Borneman
- Deputations regarding the line of credit have been provided to McDougall, Whitestone, and The Archipelago. G. Finnson will inquire if Sequin would like one.  
Referred to G. Finnson
- Carling has requested both the open and closed presentation and councillor Zulak indicated that McKellar also wished to have presentations.
- P. Borneman and J. Belesky will confirm if Parry Sound wishes to have a presentation.

### 11.2 Administrator's Report

K. Johnston presented information on Quality (critical incidences), Care/Community Risks (type of risks), Occupancy, People (staff), and Emergency Management at Belvedere Heights.

## 12.0 Pending: none

## 13.0 Correspondence: none

## 14.0 In-Camera:

Staff and the specially invited remained in the meeting.

**#BH-100/23**

Moved by C. Ward, seconded by D. Carmichael that the meeting move in-camera – 10:20 a.m.  
Carried.

H. Stephenson declared a conflict of interest and existed the meeting at 10:23 a.m.

Discussion surrounding Life Lease deputations took place.

**#BH-101/23**

Moved by P. Borneman, seconded by D. Carmichael that the meeting move ex-camera – 10:44 a.m.  
Carried.

**15.0 Conclusion of Meeting:**

**#BH-102/23**

Moved by D. Zulak, seconded by G. Finnson that there being no further business to conduct, the meeting concluded at 10:45 a.m.  
Carried.

---

P. Wing, Chair



## Belvedere Heights

### Board and Committee Meetings 2024

Board of Management Meetings	Financial Committee Meetings	Governance and Partnerships Committee Meetings
January 24, 2024 ✓	January 22, 2024	January 10, 2024 ✓
February 28, 2024 ✓	February 26, 2024	February 14, 2024 ✓
March 27, 2024 ✓	*Tuesday* March 26, 2024	March 13, 2024 ✓
April 24, 2024 ✓	April 22, 2024	April 10, 2024 ✓
May 22, 2024 ✓	*Tuesday* May 21, 2024	May 8, 2024 ✓
June 26, 2024 ✓	June 24, 2024	June 12, 2024 ✓
July 2024 – at the call of the Chair ✓	July 2024 – at the call of the Chair	July 10, 2024 – at the call of the Chair
August 28, 2024 ✓	August 26, 2024	August 14, 2024 ✓
September 25, 2024 ✓	September 23, 2024	September 11, 2024 ✓
October 23, 2024 ✓	October 21, 2024	October 9, 2024 ✓
November 27, 2024 ✓	*Tuesday* November 26, 2024	November 13, 2024 ✓
December 18, 2024	December 16, 2024	December 11, 2024

Belvedere Heights  
Governance and Partnerships Committee  
December 13, 2023  
Via Zoom

Present (voting members): Don Carmichael  
Cheryl Ward

Regrets/Absent: Paul Borneman  
Lynne Gregory  
Gail Finnson  
Debbie Zulak

Absent Specially Invited: Linda Taylor, Community Support Services

Attending (non-voting members): Kami Johnson, Administrator  
Jim Hanna, WPSHC, Director of Transformation and Strategic Partnerships  
Nicole Murphy, WPSHC, Board Governance Liaison and Executive Assistant

Issue	Discussion	Action/Outcome
Call to Order		10:05 a.m.
Quorum		A quorum was not met.
Approval of Agenda		Deferred.
Conflicts of Interest		No conflicts of interest were declared.
Approval of Minutes – November 8, 2023		Deferred to the next meeting.
Community Support Services (CSS)	<p>L. Taylor reported:</p> <ul style="list-style-type: none"> <li>- The new Dodge Caravan has arrived and the Dodge RAM will be arriving in January/February 2024.</li> <li>-The Community Engagement Session held in Pointe au Baril was a success!</li> <li>-The CSS website has been revamped but has not yet launched.</li> <li>-CSS has not yet heard re the SALC grant.</li> </ul>	
Consideration of Strategies to Realign Governance Accountabilities and Non-LTC Related Activities		Deferred to the next meeting.
Governance Orientation Manual	The Role of the Chair of the Board of Management Policy and the Role of the Board Members Policy were reviewed.	Revisions were made. The revised policies will be reviewed at the meeting in January and then referred to the Board for approval. <u>Referred to J. Hanna and N. Murphy</u>
Next Meeting		January 10, 2024 at 10:00 a.m.

Conclusion of Meeting	There being no further business to conduct, the meeting concluded.
Chair	Cheryl Ward

Cheryl Ward, Chair

/nm



11.0 Other Reports:

11.1 Board Chair Report – P. Wing (*verbal*)

11.2 Administrator's Report – K. Johnson (*verbal*)

12.0 Pending:

12.1 Level-setting presentation for new Board members – Planning for the Future of Long Term Care in West Parry Sound

13.0 Correspondence: none

14.0 In-Camera

14.1 Life Lease Municipal Deputation Reports – D. Carmichael

14.2 Increase of Life Lease Rent

14.3 Addressing Life Lease Owner/Renter Concerns

14.4 Development of Strategic Plan

- 24 beds

- Ownership

15.0 Adjournment:

**MOTION:**

That there being no further business to conduct, the meeting terminated at \_\_\_\_\_ a.m.

***Next meeting - Wednesday, January 24, 2024***

4.0 Approval of Agenda:

**MOTION:**

That the Board of Management accepts the agenda, as presented. *(attached pages #1-3)*

5.0 Voice of the Resident – K. Johnson

6.0 Approval of Minutes:

**MOTION:**

That the minutes of the Belvedere Heights Board of Management meetings held November 22, 2023, be approved. *(attached pages #4-7)*

7.0 Matters Arising:

8.0 New Business:

8.1 Accessibility Report

8.2 2024 Schedule of Meetings (attached page #8)

9.0 Committee Reports:

Finance

9.1 Finance Committee – no meeting  
Financials will be circulated at a later date

Governance and Partnerships

9.2 Governance and Partnerships Committee – December 13, 2023 (attached pages #9,10) –  
C. Ward

**MOTION:**

That the minutes of the Governance and Partnerships meeting held December 13, 2023, be received.

Long Term Care Ad-hoc Advisory Committee

9.3 No meeting held.

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021- K. Johnson

**District of Parry Sound West (Belvedere Heights)  
Board of Management Meeting  
Wednesday, December 20, 2023  
via Zoom**

---

**Directors Present (voting):** Joe Beleskey  
Paul Borneman, Vice Chair  
Don Carmichael, Secretary/Treasurer  
Gail Finnson  
Pamela Wing, Chair  
Cheryl Ward  
Debbie Zulak

**Director Regrets:**

**Advisory Member Attending (non voting):** Lynne Gregory

**Advisory Member Regrets:**

**Staff Attending (non voting):** Kami Johnson, Administrator

**Staff Regrets:**

**Specially Invited (non voting):** Jim Hanna, West Parry Sound Health Centre  
Nicole Murphy, West Parry Sound Health Centre  
Donald Sanderson, West Parry Sound Health Centre  
Heidi Stephenson, West Parry Sound Health Centre

**1.0 Call to Order:** The Board Chair called the meeting to order at 9:00 a.m.

**2.0 Confirmation of Quorum:** A quorum was achieved.

**3.0 Conflict of Interest:** No conflicts were declared.

**4.0 Approval of Agenda:**

**#BH-103/23**

Moved by G. Finnson, seconded by C. Ward that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

**5.0 Voice of the Resident:** K. Johnson presented information regarding the annual Christmas campaign to raise funds for Belvedere Heights. To date, \$3200 has been raised. Items such as dining room tables, chairs and other decorative items will be purchased.



## **6.0 Approval of Minutes:**

### **#BH-104/23**

Moved by P. Borneman, seconded by D. Carmichael that be it resolved that the minutes of the Board of Management meeting held November 22, 2023, be received.

Carried.

## **7.0 Matters Arising: none**

## **8.0 New Business:**

### **8.1 Accessibility Report**

The Accessibility for Ontarians with Disabilities Compliance Report has been completed and submitted for 2023. Highlights from 2022-2023 were as follows:

- Automatic doors installed to the main office to improve independent access by residents and visitors.
- Translation app installed on all staff iPhone for improved communication at point of service/care.
- Accessibility survey initiated at hire and annually for staff with self disclosed disabilities to assist with emergency planning.
- Enhanced AODA education offered to all team members at orientation and annually through Surge Learning.

Information surrounding Equity, Diversity and Inclusivity planning, along with Ontario Health's Equity, Inclusion, Diversity and Anti-racism framework was shared.

It was hoped that Georgian Bay Biosphere will provide Land Acknowledgment training in the near future.

8.2 2024 Schedule of Meetings – a schedule of meetings in 2024 was included in the agenda package for information.

## **9.0 Committee Reports:**

9.1 Finance Committee – there was no Finance Committee meeting held in December. It was reported that Belvedere Heights is in good shape heading into the December 31, 2023, year-end.

9.2 Governance and Partnerships Committee – December 13, 2023

It was noted that the meeting held on December 13<sup>th</sup> was inquorate. Two policies will be coming to the Board for review at the January meeting.

### **#BH-105/23**

Moved by G. Finnsen, seconded by D. Carmichael that the minutes of the Governance and Partnerships meeting held December 13, 2023, be received.

Carried.

9.3 Long Term Care Ad-hoc Advisory Committee

The next Long Term Care Advisory Committee meeting is scheduled January 15 at 11:00 a.m. via Zoom.

## **10.0 Standing Items:**

10.1 Fixing Long-Term Care Act, 2021 – The Administrator presented information regarding important changes to the Act regarding enhanced emergency planning requirements and air conditioning in all residents' rooms.

## **11.0 Reports:**

### **11.1 Board Chair Report**

Highlights were as follows:

- Board representatives met with the Township of McKellar last evening. Presentations for the townships of Seguin, Parry Sound and McDougall are scheduled in January 2024.

### **11.2 Administrator's Report**

K. Johnston updated the Board on critical incidents. Belvedere Heights is at 99.6% census. In November, 11 residents passed away and 7 residents were admitted.

## **12.0 Pending: none**

## **13.0 Correspondence: none**

## **14.0 In-Camera:**

Staff and the specially invited remained in the meeting.

### **#BH-106/23**

Moved by P. Borneman, seconded by D. Carmichael that the meeting move in-camera – 10:17 a.m.  
Carried.

Discussions surrounding level-setting for new Board members, Life Lease rent control, and Life Lease snow removal took place.

### **#BH-107/23**

Moved by J. Beleskey, seconded by G. Finnson that the meeting move ex-camera – 10:44 a.m.  
Carried.

### **#BH-108/23**

Moved by C. Ward, seconded by G. Finnson that the Belvedere Heights Board of Management endorses a rent increase in the amount of 2.5% to the five Life Lease rental units, subject to the Board of Management reviewing a draft budget for 2024 prior to January 1, 2024.  
Carried.

Staff were directed to meet with Life Lease residents to develop a potential alternate plan for snow removal and report back to the Board.

**15.0 Conclusion of Meeting:**

**#BH-109/23**

Moved by D. Zulak, seconded by G. Finnson that there being no further business to conduct, the meeting concluded at 11:23 a.m.

Carried.

---

P. Wing, Chair



May 6, 7 and 8, 2024 at the Holiday Inn 1696 Regent St Sudbury Ontario

*Mar 5, 2024*  
*10.5*

## Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: \_\_\_\_\_  
 Title/Position: \_\_\_\_\_  
 Municipality or Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

<b>Full Delegate Package</b> Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7	<input type="checkbox"/> \$400
	After April 7	<input type="checkbox"/> \$440
<b>One Day – Monday, May 6</b> Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7	<input type="checkbox"/> \$180
	After April 7	<input type="checkbox"/> \$210
<b>One Day – Tuesday, May 7</b> Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7	<input type="checkbox"/> \$190
	After April 7	<input type="checkbox"/> \$220
<b>One Day – Wednesday, May 8</b> Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 7	<input type="checkbox"/> \$180
	After April 7	<input type="checkbox"/> \$210
<b>Extra Banquet Ticket</b> Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
<b>(Payable to the City of Greater Sudbury)</b>	<b>Total</b>	<b>\$</b>
	<b>HST - 13%</b>	<b>\$</b>
	<b>Final Total</b>	<b>\$</b>

### Send payment and completed form

to: The City of Greater Sudbury  
 ATTN: Sudbury Tourism  
 200 Brady St  
 Sudbury ON P3A 5P3

### Inquiries:

Email: [meethere@greatersudbury.ca](mailto:meethere@greatersudbury.ca)

### Please register by April 7th to

will guarantee the lower price. Payment must be received by the first day of the conference.

**Cancellation Policy:** Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th, 2024, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

mar 5  
2024

10.6

Treasury Board Secretariat  
Emergency Management Ontario

25 Morton Shulman Avenue  
Toronto ON M3M 0B1

Secrétariat du Conseil du Trésor  
de la gestion des situations d'urgence Ontario

25, rue Morton Shulman Toronto  
ON M3M 0B1



Dear Community Emergency Preparedness Grant (CEPG) Applicant:

Thank you for applying for the CEPG program.

After an evaluation by multiple reviewers, we regret to inform you that your organization was not selected to receive funding through the CEPG program.

Not all applicants received funding from the CEPG program, which was a competitive, merit-based process. Please note, grant applications are no longer being accepted and Emergency Management Ontario is not considering any changes to applications or conducting any further reviews of applications. There is no appeals or reconsideration process as part of the CEPG program.

Thank you for your ongoing leadership to ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

Emergency Management Ontario | Treasury Board Secretariat  
To learn more about how emergencies are managed in Ontario, visit Emergency Management Ontario's [webpage](#).



Town of Parry Sound EMS Advisory Committee

Open Minutes

mar 5  
2024  
10.7

**Date:**

February 22, 2024

**Time:**

06:30pm

**Location:**

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

**Members Present:**

Jamie McGarvey - chairperson, Joel Constable, Scott Sheard, John Wilson, Pearl Ivens, Shelly Foote, Ann MacDiarmid

**Regrets:**

**Present:**

Dave Thompson, Director of Development and Protective Services

**Recording:**

Sheri Skinner, Administrative Assistant

**Guests:**

**1. Agenda**

**1.1 Additions to Agenda**

**1.2 Prioritization of Agenda**



## Town of Parry Sound EMS Advisory Committee

### Open Minutes

#### **1.3 Adoption of Agenda**

##### **Addition to the Agenda**

8.3 That the EMS Advisory Committee request staff to investigate opportunities of Aero Future Canada's autonomous drone technology and to report back to the next EMS Advisory Committee with the progress.

**Moved by Pearl Ivens**

**Seconded by Scott Sheard**

That the February 22, 2024 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

#### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

### **2. Minutes and Matters Arising from Minutes**

#### **2.1 Adoption of Minutes**

**Moved by Shelly Foote**

**Seconded by Scott Sheard**

That the Minutes of the October 26, 2023 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

### **3. Correspondence**

### **4. Deputations**

4.1 Tom Smith, EMS Supervisor of Community Paramedicine - overview of the Community Paramedicine Program for Parry Sound District EMS.

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

Tom Smith, EMS Supervisor of Community Paramedicine presented and orientated the Committee on what Community Paramedicine stands for and how they assist the community from the various services they offer to administering mediations, Paramedic training, responding to 911 calls while on duty and provided statistics on how the program is positively affecting the community.

### **5. Emergency Services Director's Report**

Dave Thompson provided a brief description and further explanations of the items on his Director's Report when necessary.

**Moved by Ann MacDiarmid**

**Seconded by John Wilson**

That the Emergency Services Director's Report dated February 22, 2024 be accepted as submitted.

Carried

### **6. Reports**

6.1 EMS Statistical Report - December 2023

6.2 EMS Night Call Statistics - December 2023

6.3 EMS Vehicle Inventory - December 2023

Dave Thompson provided a descriptive overview of the various reports attached.

Dave Thompson will inquire and clarify to the Committee on report 6.2 EMS Night Call Statistics - December 2023 with regard to the zero Code 8's reported between the hours of 4:00pm thru 7:00pm every month from every station.

### **Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Town of Parry Sound EMS Advisory Committee

Open Minutes

**Moved by Shelly Foote**

**Second by Pearl Ivens**

Carried

## **7. Ratification of Matters from Closed Agenda**

## **8. Other Business**

### **8.1 DT EMS Surplus Ambulance Disposal**

#### **Resolution**

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT EMS Surplus Ambulance Disposal.

**Moved by John Wilson**

**Seconded by Ann MacDiarmid**

carried

### **8.2 DT Burks Falls EMS Base Rehabilitation - 2024**

#### **Resolution**

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT Burks Falls EMS Base Rehabilitation.

**Moved by Scott Sheard**

**Seconded by Ann MacDiarmid**

Carried

### **8.3 Aero Future Canada's autonomous drone technology**



Town of Parry Sound EMS Advisory Committee

Open Minutes

**Resolution**

That the EMS Advisory Committee request staff to investigate opportunities of Aero Future Canada's autonomous drone technology and to report back to the next EMS Advisory Committee with the progress.

**Moved by Scott Sheard**

**Seconded by Ann MacDiarmid**

**9. Dispatch Update**

**10. Business Plans**

**11. Adjournment @ 7:54pm**

**Moved by Shelly Foote**

**Seconded by Pearl Ivens**

Carried

**Monday, February 19, 2024**

**1168 Stisted Rd N  
Box #3**

**Sprucedale, ON P0A 1Y0**

Mar 5  
2024  
10.8

**Dear Council Member,** I am writing this to bring my concerns to your attention. As you are aware last year work was done on Stisted Rd N. As a result of that our home was filled with a fine powdery dust. It took 3 days of intense cleaning and still we couldn't clear it all. We had to keep our doors and windows closed in the hottest part of the summer and were unable to use our screened deck area. We are elderly and we do not have air conditioning. I ended up having to get treatment from my Dr for wheezing - a direct result from the dust. I spoke with Trevor and he did what he could to try to keep the dust under control but this took time. Through the remaining summer months when it rained it turned to mud. Eventually the road was oiled with a product known as virgin oil. I realize that this product is legal in Ontario but it is under review because of health, environmental and wildlife issues. Many areas have stopped using it including the town of Huntsville and the province of Quebec. At first I did not know that the township had put the oil on the road and my husband and I wondered if there had been a spill of diesel as this is what it smelled like and it was accumulating at the bottom of the hill in a rainbow like gasoline. We were used to routinely walking our dog on the road and she walked through it and began vomiting as soon as we got home. We can no longer walk on the road, it is very unpleasant with either dust or mud depending on the weather and the smell of oil. Also our vehicle is constantly covered in mud or dust. Virgin oil is known to corrode vehicles.

The road is very busy especially in summer when the cottagers arrive. Many people drive at highway speeds on this road. There is no speed control. It constantly requires filling of pot holes, grading, etc. It seems to be very short - sighted to continually have to maintain this road with filling potholes, gravelling, grading, operating vehicles in order to accomodate all this work, etc., not to mention that we are denied our right to a clean, healthy environment and peace and quiet as we were accustomed. We have lived here for 16 years and at first it was a gravel road. There was some dust but it was a heavier type of dust and never caused much of a problem besides the fact that there was not as much traffic. Then the road was paved using grant money from the Ontario government. I attended a council meeting eventually with my concerns about the road because it was not getting the upkeep and was starting to deteriorate. At that time there was the possibility of a huge increase in heavy truck traffic from a newly proposed quarry but fortunately that did not materialize.

Roads are part of basic infrastructure and taxpayers money should be allocated not just on continuous expensive maintainance but on a more permanent solution that would be an investment for the future. It would be much more cost effective over the long term and of great benefit to the many taxpayers travelling routinely on Stisted Rd N.

Sincerely,

*Margaret + Ted Roche*



The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 10.9.

Resolution Number 2024-043

Title: Resolution stemming from January 17, 2024 Regular Meeting of Council - Item 10.1 - Correspondence #8

Date: February 21, 2024

mar 5  
2024

10.9

Moved by: Councillor Lachance

Seconded by: Councillor Pothier

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortages, which will only be exasperated over the next three (3) to five (5) years, which will cause the levels of service that municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles, calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND BE IT FURTHER RESOLVED THAT, a copy of this Resolution be forwarded to the Minister of Labour, Training, Immigration and Skilled Trades, David Piccinni; our local Member of Provincial Parliament; the Association of Municipalities of Ontario (AMO); the Association of Ontario Road Supervisors (AORS); and all Ontario Municipalities.

CARRIED

  
MAYOR